



**ISLA VISTA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS**

**Pegeen Soutar** *Board Chair*      **Austin Riba** *Vice Chair*  
**Mia Rahman** *Director*            **Julia Barbosa** *Director*  
**Ash Valenti** *Director*              **Kimberly Kiefer** *General Manager*

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**Regular Board Meeting**  
**5:30 pm, February 11<sup>th</sup>, 2021**  
**Per Governor Newsom's Executive Order**  
**This Meeting will be by**  
**Video Conference due to the COVID-19 Pandemic**  
You can go to [www.ivparks.org](http://www.ivparks.org) to click on the meeting link on our website.

**Meeting ID:** 841 7394 0793

**Passcode:** 001776

Dial by your location

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+1 253 215 8782 US (Tacoma)

- 1. CALL TO ORDER**
  
- 2. ANNOUNCE MEETING IS BEING RECORDED**
  
- 3. ROLL CALL**
  
- 4. RECOMMENDED ACTION: ADOPTION OF AGENDA**
  
- 5. ANNOUNCEMENTS**
  
- 6. PUBLIC COMMENT:** During Public Comment, any member of the public may speak on any item within the Board's jurisdiction for no more than three (3) minutes. The Board will not take action on any non-agenda item except as provided by law.

**7. CONSENT AGENDA: APPROVAL OF PREVIOUS BOARD MEETING MINUTES, MONTHLY EXPENDITURES, AND ENVIRONMENTAL SERVICES LETTER**

7a. Approval of the Minutes from the Special Board Meeting of January 28<sup>th</sup>, 2021 (See Attachment A).

7b. Approval of the Minutes from the Special Board Meeting of February 4<sup>th</sup>, 2021 (See Attachment B).

7c. Approval of expenditures for the month of January 2021 (See Attachment C).

7d. Receive and file Environmental Services Letter from Santa Barbara County Department of Public Health (See Attachment D).

**RECREATION REPORT**

**Staff Report: Luis Valerio**

**COVID-19 TASK FORCE UPDATE**

**Staff Report: Raymond Willefert**

**GENERAL MANAGER'S REPORT**

**Staff Report: Kimberly Kiefer**

**DISCUSSION ITEMS**

- 8. TEMPORARY EMERGENCY SHELTER PROJECT:** On November 23<sup>rd</sup>, 2020, the Board approved a lease agreement between IVRPD and Santa Barbara County for the establishment and operation of a temporary emergency shelter. Project coordinator Good Samaritan will provide an update on the current status of the temporary emergency shelter project.

- 9. MID-YEAR FINANCE REVIEW:** IVRPD Finance Director Michael Doyel will present a mid-year finance review (FY 2020-2021) to the Board for discussion. The Board may ask questions and receive updates related to the finances of the District.

**ACTION ITEMS:**

- 10. MEASURE O:** The Board reviewed an abridged Measure O history, list of completed and ongoing work, and presented ideas for potential new projects at the last regular Board Meeting held on January 28<sup>th</sup>, 2021. A follow-up discussion will take place and the Board will consider developing outreach plans to help determine a draft Measure O project priority list that focuses on capital improvements, deferred maintenance, and recreational programming.

**11. MEETING DATES, FUTURE AGENDA ITEMS, AND ADJOURNMENT:**

The next Regular Board Meeting is currently scheduled for Thursday February 25<sup>th</sup>, 2021 at 5:30pm.

Potential items on the next agenda may include a discussion regarding internship programs with the Student Conversation Association, a SPP Grant application update, RIRE and Per Capita Grant Resolutions, and a revised proposal of the Cultural Relevancy Audit with Youth Outside.

In accordance with the Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Requests must be made to District Clerk at (805) 968-2017 at least 3 days prior to the meeting date, to allow sufficient time for appointment of services. In accordance with §54954.5 of the Ralph M. Brown Act the Board of Director agenda packets for regularly scheduled Board meetings are made available on the District web site, [www.ivparks.org](http://www.ivparks.org), 72 hours in advance of each Regular Board Meeting and at least 24 hours in advance for Special Meetings.



**ISLA VISTA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS**

|   |   |
|---|---|
| <b>Pegeen Soutar</b> <i>Board Chair</i> | <b>Austin Riba</b> <i>Vice Chair</i>          |
| <b>Mia Rahman</b> <i>Director</i>       | <b>Julia Barbosa</b> <i>Director</i>          |
| <b>Ash Valenti</b> <i>Director</i>      | <b>Kimberly Kiefer</b> <i>General Manager</i> |

**Special Board Meeting Minutes  
5:30 pm, January 28th, 2021  
Per Governor Newsom's Executive Order  
This Meeting will be by  
Video Conference due to the COVID-19 Pandemic  
You can go to [www.ivparks.org](http://www.ivparks.org) to click on the meeting link on our website.**

**Meeting ID:** 893 9399 9827

**Passcode:** 310890

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**1. CALL TO ORDER**

Chair Soutar called the meeting to order at 5:30pm.

**2. ANNOUNCE MEETING IS BEING RECORDED**

Chair Soutar announced the meeting is being recorded.

**3. ROLL CALL**

Present: Directors Soutar, Riba, Rahman, and Valenti. Director Barbosa was running late and entered the meeting at 5:32pm during the adoption of the agenda.

Absent: None

**4. RECOMMENDED ACTION: ADOPTION OF AGENDA**

Motion 20210128-01: Adopt Agenda

Moved: Vice Chair Riba

Second: Director Rahman

Motion carried by the following roll call vote:

Ayes: Riba, Rahman, Valenti, Soutar, Barbosa

Noes: None

Abstain: None

Absent: None

**5. ANNOUNCEMENTS**

No announcements.

- 6. PUBLIC COMMENT:** During Public Comment, any member of the public may speak on any item within the Board's jurisdiction for no more than three (3) minutes. The Board will not take action on any non-agenda item except as provided by law.

Emma Davis from Santa Barbara Beach Yoga called in to announce her intent to apply for yoga programming in Isla Vista parks.

**7. CONSENT AGENDA: APPROVAL OF PREVIOUS BOARD MEETING MINUTES**

7.1 Approval of Minutes from Regular Board Meeting of January 14<sup>th</sup>, 2021 (See Attachment A).

Motion 20210128-02: Approve Consent Agenda

Moved: Director Barbosa

Second: Vice Chair Riba

Motion carried by the following roll call vote:

Ayes: Barbosa, Riba, Valenti, Rahman, and Soutar

Noes: None

Abstain: None

Absent: None

**8. RECREATION REPORT**  
**Staff Report: Luis Valerio**

Recreation Coordinator Luis Valerio provided a comprehensive recreation report that included updates on the compost enclosure at Estero Park, tree mitigation plan, and community gardens grand opening announcement. He thanked Eco Vista for their help on the tree mitigation plan. Last, he announced the upcoming "Palentine's Day" event along with a scheduled community input meeting for the SPP Grant application for the Children's Park Renovation Project.

**9. COVID-19 TASK FORCE UPDATE**  
**Staff Report: Raymond Willefert**

Raymond Willefert began his report with a cursory overview of the latest health orders from the State California regarding the recent rollback to the purple tier for COVID-19 risk. Raymond said that this presented no immediate impacts to day-to-day operations and mentioned the need for updating and/or replacing signage around the parks. He discussed IVRPD has continued to work with its outreach partners at the temporary emergency safe sleeping site at People's Park. He talked about ongoing efforts to address waste collection and litter abatement around the parks. He ended his report by thanking the Board and asked those interested in volunteering to continue emailing or calling the District office.

## **10. GENERAL MANAGER'S REPORT**

### **Staff Report: Kimberly Kiefer**

IVRPD General Manager began her report by welcoming Paul Izquierdo, the new Park Ranger. She also announced that the Interim Clerk Nicholas Norman had now been formally hired by IVRPD as the District Clerk. Kimberly discussed recent work regarding Children's Park and the SPP Grant application process. She expressed excitement about the Ribbon Cutting Ceremony on February 10<sup>th</sup> for the recently completed Community Gardens expansion project at Estero Park and encouraged people to join in for the Zoom event. She announced that baby grand piano had been donated to the St. George Youth Center. Kimberly rounded out her report by thanking the community for their continued interest in IVRPD.

### **DISCUSSION ITEMS:**

- 11. PARK RENTALS:** Staff will update the Board on IVRPD's Park Rental Agreement and present recommendations on ways to make the application easier and more accessible for the general public.

A discussion took place and the Board expressed a need for making the application process more visible to the public. Jay Freeman pointed out that the certificate of insurance (COI) section of the application was limiting and perhaps confusing from a student-user perspective and suggested offering resources within the application to make the COI portion easier to complete. IVRPD Staff agreed to incorporate these excellent recommendations from the Board and public into a new park

rental agreement. A draft of the new park rental agreement will be brought back to the Board for consideration at a future date to be determined.

- 12. MEASURE O:** Review Measure O summary including completed, ongoing, and proposed projects as the first phase of determining a Measure O project priority list. The Board will consider adopting a final project list at a future date.

Chair Soutar began the discussion by providing a brief historical overview of Measure O. Each Board member expressed a wish list of projects or programs they wish to accomplish using Measure O funds. A final project and program list will be brought back to the Board for adoption at a future date.

- 13. MEETING DATES, FUTURE AGENDA ITEMS, AND ADJOURNMENT:**  
The next Regular Board Meeting is currently scheduled for Thursday February 11<sup>th</sup>, 2021 at 5:30pm.

Items on the next agenda may include an adoption of the Measure O project priority list, a mid-year finance review, and a presentation of the Mobile Book Van service with Allison Gray of Goleta Valley Library.

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**Nicholas A. Norman**  
Interim District Clerk

**Agenda posted January 26<sup>th</sup>, 2021**  
[www.ivparks.org](http://www.ivparks.org)



**ISLA VISTA RECREATION AND PARK DISTRICT  
BOARD OF DIRECTORS**

**Pegeen Soutar** *Board Chair*      **Austin Riba** *Vice Chair*  
**Mia Rahman** *Director*            **Julia Barbosa** *Director*  
**Ash Valenti** *Director*                **Kimberly Kiefer** *General Manager*

**Special Board Meeting Minutes  
5:30 pm, February 4<sup>th</sup>, 2021**

**Per Governor Newsom's Executive Order**

**This Meeting will be by**

**Video Conference due to the COVID-19 Pandemic**

You can go to [www.ivparks.org](http://www.ivparks.org) to click on the meeting link on our website.

**Meeting ID:** 873 4962 1805

**Passcode:** 781994

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- 1. CALL TO ORDER**
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- 3. ROLL CALL**
- 4. RECOMMENDED ACTION: ADOPTION OF AGENDA**
- 5. ANNOUNCEMENTS**
- 6. PUBLIC COMMENT:** During Public Comment, any member of the public may speak on any item within the Board's jurisdiction for no more than three (3) minutes. The Board will not take action on any non-agenda item except as provided by law.

**ACTION ITEMS:**

- 7. CHILDREN'S PARK RENOVATION PROJECT:** IVRPD Staff has received bids from 3 different landscape architect firms for the Children's Park Renovation Project, as part of the SPP Grant application, due March 12<sup>th</sup>, 2021. IVRPD Staff will present its recommended bid to the Board for award and approval. If approved, the final contract would be brought to legal counsel for review.



Motion 20210204-01: Award contract to Pacific Coast Land Design (PCLD) to create a design for the Children's Park Renovation Project as part of the SPP Grant application, provided that the final contract go to legal counsel for review.

Moved: Director Valenti

Second: Director Barbosa

Motion carried by the following roll call vote:

Ayes: Valenti, Barbosa, Rahman, Riba, and Soutar

Noes: None

Abstain: None

Absent: None

**8. MEETING DATES, FUTURE AGENDA ITEMS, AND ADJOURNMENT:**

The next Regular Board Meeting is currently scheduled for Thursday February 11<sup>th</sup>, 2021 at 5:30pm.

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**Nicholas A. Norman**  
Interim District Clerk

**Agenda posted February 3<sup>rd</sup>, 2021**  
[www.ivparks.org](http://www.ivparks.org)

## Vendor Disbursements

From 1/1/2021 to 1/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

## Department 851 -- Isla Vista Rec &amp; Park District

| Disbursement  | Disbursement Date | Fund | Purchase Order | Remit Description  | Amount    |
|---|-------------------|------|----------------|--|-----------|
| <b>Vendor 009552 -- QWIK RESPONSE</b>               |                   |      |                |  |           |
| ACH - 705293  | 01/11/2021        | 4412 |                | Vendor Invoice #: 17758; Vendor Account: ISLA VISTA REC PARK | 4,027.96  |
| ACH - 705293  | 01/11/2021        | 4412 |                | Vendor Invoice #: 17757; Vendor Account: ISLA VISTA REC PARK | 4,927.85  |
| ACH - 705293  | 01/11/2021        | 4412 |                | Vendor Invoice #: 17755; Vendor Account: ISLA VISTA REC PARK | 4,972.40  |
| ACH - 705293  | 01/11/2021        | 4412 |                | Vendor Invoice #: 17756; Vendor Account: ISLA VISTA REC PARK | 4,765.62  |
| Total QWIK RESPONSE                                 |                   |      |                |  | 18,693.83 |
| <b>Vendor 037853 -- SYNERGY COMPUTING INC</b>       |                   |      |                |  |           |
| ACH - 704405  | 01/04/2021        | 4410 |                | Vendor Invoice #: CW-4841; Vendor Account: IVRPD             | 4,676.69  |
| ACH - 705838  | 01/15/2021        | 4410 |                | Vendor Invoice #: CW-4964; Vendor Account: IVRPD             | 1,261.30  |
| Total SYNERGY COMPUTING INC                         |                   |      |                |  | 5,937.99  |
| <b>Vendor 064956 -- SHRED-IT USA</b>                |                   |      |                |  |           |
| W - 09759309  | 01/04/2021        | 4410 |                | Vendor Invoice #: 8180999341; Vendor Account: 17978259       | 88.51     |
| Total SHRED-IT USA                                  |                   |      |                |  | 88.51     |
| <b>Vendor 076563 -- WELLS FARGO VENDOR FIN SERV</b> |                   |      |                |  |           |
| W - 09759517  | 01/06/2021        | 4410 |                | Vendor Invoice #: 5013083195; Vendor Account: 3690802208     | 249.04    |
| Total WELLS FARGO VENDOR FIN SERV                   |                   |      |                |  | 249.04    |
| <b>Vendor 081823 -- SUN LIFE FINANCIAL</b>          |                   |      |                |  |           |
| W - 09759958  | 01/15/2021        | 4410 |                | Vendor Invoice #: 01/01/21; Vendor Account: 929947-0001      | 151.70    |
| W - 09759958  | 01/15/2021        | 4412 |                | Vendor Invoice #: 01/01/21; Vendor Account: 929947-0001      | 711.80    |

## Vendor Disbursements

From 1/1/2021 to 1/31/2021

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### Department 851 -- Isla Vista Rec & Park District

| Disbursement   | Disbursement Date | Fund | Purchase Order | Remit Description  | Amount    |
|--|-------------------|------|----------------|--|-----------|
| W - 09759958   | 01/15/2021        | 4414 |                | Vendor Invoice #: 01/01/21; Vendor Account:<br>929947-0001                   | 98.85     |
|  |                   |      |                | Total SUN LIFE FINANCIAL   | 962.35    |
| <b>Vendor 085875 -- BOB TRAUTZ LAND DEVELOPMENT CO INC</b>           |                   |      |                |  |           |
| ACH - 704431   | 01/04/2021        | 4421 |                | Vendor Invoice #: 315  | 6,114.52  |
| ACH - 704431   | 01/04/2021        | 4421 |                | Vendor Invoice #: 314  | 8,883.68  |
|  |                   |      |                | Total BOB TRAUTZ LAND DEVELOPMENT CO INC                                     | 14,998.20 |
| <b>Vendor 120526 -- FENCE FACTORY RENTALS</b>                        |                   |      |                |  |           |
| W - 09759525   | 01/06/2021        | 4412 |                | Vendor Invoice #: 640195; Vendor Account: 1043                               | 75.00     |
|  |                   |      |                | Total FENCE FACTORY RENTALS  | 75.00     |
| <b>Vendor 128779 -- AMS FRANCHISE CORP, DBA SANTA BARBARA LIGHTS</b> |                   |      |                |  |           |
| W - 09759339   | 01/04/2021        | 4415 |                | FOR CHRISTMAS TREE LIGHTS RED BARN &<br>OFFICE                               | 4,171.00  |
|  |                   |      |                | Total AMS FRANCHISE CORP, DBA SANTA BARBARA LIGHTS                           | 4,171.00  |
| <b>Vendor 276354 -- FENCE FACTORY - GOLETA</b>                       |                   |      |                |  |           |
| ACH - 705788   | 01/14/2021        | 4421 |                | Vendor Invoice #: 219313; Vendor Account: 1043                               | 2,880.00  |
|  |                   |      |                | Total FENCE FACTORY - GOLETA   | 2,880.00  |
| <b>Vendor 297454 -- VERIZON WIRELESS</b>                             |                   |      |                |  |           |
| ACH - 704941   | 01/06/2021        | 4414 |                | Vendor Invoice #: 9868962593; Vendor Account:<br>971452920-00001             | 51.39     |
| ACH - 704940   | 01/06/2021        | 4410 |                | Vendor Invoice #: 9868962593; Vendor Account:<br>971452920-00001             | 205.56    |
| ACH - 704939   | 01/06/2021        | 4412 |                | Vendor Invoice #: 9868962593; Vendor Account:<br>971452920-00001             | 257.87    |
|  |                   |      |                | Total VERIZON WIRELESS   | 514.82    |
| <b>Vendor 321600 -- GOLETA WATER DISTRICT</b>                        |                   |      |                |  |           |
| W - 09759359   | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/15/20-11/16/20; Vendor Account:<br>0000731455-001568834 | 44.24     |
| W - 09759358   | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account:<br>0000731455-001570314 | 960.82    |

## Vendor Disbursements

From 1/1/2021 to 1/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

## Department 851 -- Isla Vista Rec &amp; Park District

| Disbursement | Disbursement Date | Fund | Purchase Order | Remit Description   | Amount   |
|--------------|-------------------|------|----------------|---|----------|
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/15/20-11/16/20; Vendor Account: 0000731455-001568104 | 565.62   |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account: 0000731455-001570084 | 105.04   |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/15/20-11/12/20; Vendor Account: 0000731455-001742994 | 56.24    |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/12/20; Vendor Account: 0000731455-001743394 | 2,516.36 |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/15/20-11/16/20; Vendor Account: 0000731455-001568844 | 679.62   |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account: 0000731455-001747244 | 142.28   |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account: 0000731455-001570924 | 56.24    |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account: 0000731455-001745874 | 165.08   |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/15/20-11/12/20; Vendor Account: 0000731455-001738854 | 865.22   |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account: 0000731455-001745634 | 243.52   |
| W - 09759359 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account: 0000731455-001747864 | 56.24    |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account: 0000731455-001570364 | 2,737.44 |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/16/20; Vendor Account: 0000731455-001748544 | 778.42   |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/12/20; Vendor Account: 0000731455-001743484 | 649.22   |
| W - 09759358 | 01/04/2021        | 4412 |                | Vendor Invoice #: 10/16/20-11/12/20; Vendor Account: 0000731455-001744744 | 550.42   |
| W - 09759537 | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/12/20-12/15/20; Vendor Account: 0000731455-001743394 | 1,332.53 |
| W - 09759537 | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001570924 | 35.72    |
| W - 09759537 | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001747244 | 33.12    |

## Vendor Disbursements

From 1/1/2021 to 1/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

## Department 851 -- Isla Vista Rec &amp; Park District

| Disbursement                       | Disbursement Date | Fund | Purchase Order | Remit Description   | Amount    |
|------------------------------------|-------------------|------|----------------|---|-----------|
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/12/20-12/14/20; Vendor Account: 0000731455-001738854 | 444.78    |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001568104 | 295.41    |
| W - 09759538                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/12/20-12/15/20; Vendor Account: 0000731455-001742994 | 28.12     |
| W - 09759538                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001568834 | 22.12     |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/12/20-12/15/20; Vendor Account: 0000731455-001743484 | 273.68    |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001747864 | 43.32     |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001570084 | 42.32     |
| W - 09759538                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001745874 | 28.12     |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001748544 | 244.87    |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001570314 | 404.81    |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001745634 | 134.36    |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/12/20-12/15/20; Vendor Account: 0000731455-001744744 | 295.41    |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001570364 | 277.77    |
| W - 09759537                       | 01/06/2021        | 4412 |                | Vendor Invoice #: 11/16/20-12/16/20; Vendor Account: 0000731455-001568844 | 341.01    |
| Total GOLETA WATER DISTRICT        |                   |      |                |   | 15,449.49 |
| <b>Vendor 356600 -- MASSMUTUAL</b> |                   |      |                |   |           |
| W - 09759364                       | 01/04/2021        | 4412 |                | Vendor Invoice #: IN36517164431; Vendor Account: GROUP #109156            | 388.48    |
| W - 09759364                       | 01/04/2021        | 4412 |                | Vendor Invoice #: IN36512081100; Vendor Account: GROUP #109156            | 388.48    |
| W - 09759364                       | 01/04/2021        | 4410 |                | Vendor Invoice #: IN36512081100; Vendor Account:                          | 88.46     |

## Vendor Disbursements

From 1/1/2021 to 1/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

## Department 851 -- Isla Vista Rec &amp; Park District

| Disbursement                               | Disbursement Date | Fund | Purchase Order | Remit Description  | Amount   |
|--|-------------------|------|----------------|--|----------|
| W - 09759364                               | 01/04/2021        | 4414 |                | GROUP #109156<br>Vendor Invoice #: IN36512081100; Vendor Account:<br>GROUP #109156 | 40.00    |
| W - 09759364                               | 01/04/2021        | 4414 |                | Vendor Invoice #: IN36517164431; Vendor Account:<br>GROUP #109156                  | 40.00    |
| W - 09759927                               | 01/14/2021        | 4414 |                | Vendor Invoice #: IN01411213188; Vendor Account:<br>GROUP #109156                  | 40.00    |
| W - 09759927                               | 01/14/2021        | 4412 |                | Vendor Invoice #: IN01411213188; Vendor Account:<br>GROUP #109156                  | 388.48   |
| Total MASSMUTUAL                           |                   |      |                |  | 1,373.90 |
| <b>Vendor 458799 -- EXPRESS ROOTER</b>     |                   |      |                |  |          |
| W - 09759541                               | 01/06/2021        | 4412 |                | Vendor Invoice #: 70228  | 302.35   |
| Total EXPRESS ROOTER                       |                   |      |                |  | 302.35   |
| <b>Vendor 509950 -- MARBORG INDUSTRIES</b> |                   |      |                |  |          |
| ACH - 704517                               | 01/04/2021        | 4412 |                | Vendor Invoice #: 5084375; Vendor Account:<br>30-1069963 2                         | 3,016.00 |
| ACH - 704517                               | 01/04/2021        | 4412 |                | Vendor Invoice #: 5079272; Vendor Account: 1<br>-0140380 4                         | 255.87   |
| ACH - 704517                               | 01/04/2021        | 4412 |                | Vendor Invoice #: 5084889; Vendor Account:<br>30-1072248 3                         | 128.38   |
| ACH - 704517                               | 01/04/2021        | 4412 |                | Vendor Invoice #: 5084409; Vendor Account:<br>30-1070090 1                         | 1,715.27 |
| ACH - 704950                               | 01/06/2021        | 4412 |                | Vendor Invoice #: 5094238; Vendor Account: 1-64584 5                               | 995.00   |
| ACH - 704950                               | 01/06/2021        | 4412 |                | Vendor Invoice #: 5095898; Vendor Account: 1-112146<br>3                           | 1,721.37 |
| ACH - 704950                               | 01/06/2021        | 4412 |                | Vendor Invoice #: 5095860; Vendor Account: 1-65484 5                               | 335.66   |
| ACH - 704950                               | 01/06/2021        | 4412 |                | Vendor Invoice #: 5094380; Vendor Account: 1-112146<br>3                           | 225.00   |
| ACH - 705801                               | 01/14/2021        | 4412 |                | Vendor Invoice #: 5103078; Vendor Account: 1-0140380<br>4                          | 469.57   |
| ACH - 705801                               | 01/14/2021        | 4412 |                | Vendor Invoice #: 5106062; Vendor Account:<br>30-1070090 1                         | 1,871.27 |
| ACH - 705801                               | 01/14/2021        | 4412 |                | Vendor Invoice #: 5106512; Vendor Account:<br>30-1072248 3                         | 128.38   |



## Vendor Disbursements

From 1/1/2021 to 1/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

### Department 851 -- Isla Vista Rec & Park District

| Disbursement  | Disbursement Date | Fund | Purchase Order | Remit Description  | Amount    |
|---|-------------------|------|----------------|--|-----------|
| ACH - 705801  | 01/14/2021        | 4412 |                | Vendor Invoice #: 5106030; Vendor Account:<br>30-1069963 2       | 3,094.00  |
|   |                   |      |                | Total MARBORG INDUSTRIES   | 13,955.77 |
| <b>Vendor 522736 -- McCormix Corporation</b>                          |                   |      |                |  |           |
| ACH - 705802  | 01/14/2021        | 4412 |                | Vendor Invoice #: 976231; Vendor Account: 4552                   | 181.22    |
|   |                   |      |                | Total McCormix Corporation                                       | 181.22    |
| <b>Vendor 648390 -- CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM</b> |                   |      |                |  |           |
| ACH - 704547  | 01/04/2021        | 4412 |                | Vendor Invoice #: 100000016237026; Vendor Account:<br>3109946265 | 676.92    |
| ACH - 704548  | 01/04/2021        | 4412 |                | Vendor Invoice #: 100000016238229; Vendor Account:<br>3109946265 | 540.18    |
| ACH - 704544  | 01/04/2021        | 4412 |                | Vendor Invoice #: 100000016237027; Vendor Account:<br>3109946265 | 1,239.02  |
| ACH - 704543  | 01/04/2021        | 4412 |                | Vendor Invoice #: 100000016238228; Vendor Account:<br>3109946265 | 1,525.70  |
| ACH - 704546  | 01/04/2021        | 4410 |                | Vendor Invoice #: 100000016237026; Vendor Account:<br>3109946265 | 1,227.26  |
| ACH - 704545  | 01/04/2021        | 4410 |                | Vendor Invoice #: 100000016238229; Vendor Account:<br>3109946265 | 1,227.26  |
| ACH - 704550  | 01/04/2021        | 4414 |                | Vendor Invoice #: 100000016238229; Vendor Account:<br>3109946265 | 253.36    |
| ACH - 704549  | 01/04/2021        | 4414 |                | Vendor Invoice #: 100000016237026; Vendor Account:<br>3109946265 | 393.14    |
| ACH - 705707  | 01/13/2021        | 4414 |                | Vendor Invoice #: 100000016272707; Vendor Account:<br>3109946265 | 783.19    |
| ACH - 705706  | 01/13/2021        | 4412 |                | Vendor Invoice #: 100000016272707; Vendor Account:<br>3109946265 | 2,945.45  |
| ACH - 705704  | 01/13/2021        | 4412 |                | Vendor Invoice #: 100000016284967; Vendor Account:<br>3109946265 | 4,707.91  |
| ACH - 705705  | 01/13/2021        | 4410 |                | Vendor Invoice #: 100000016272707; Vendor Account:<br>3109946265 | 3,102.01  |
|   |                   |      |                | Total CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM              | 18,621.40 |

## Vendor Disbursements

From 1/1/2021 to 1/31/2021

Selection Criteria: Department = 851

Layout Options: Summarized By = Department, Vendor; Page Break At = Department

## Department 851 -- Isla Vista Rec &amp; Park District

| Disbursement  | Disbursement Date | Fund | Purchase Order | Remit Description  | Amount     |
|---|-------------------|------|----------------|--|------------|
| <b>Vendor 710175 -- STATE/FEDERAL TAXES &amp; DIRECT DEPOSITS</b> |                   |      |                |  |            |
| EFT   | 01/15/2021        | 4410 |                | PE 1/12/21 PAYCHEX FULL SERVICE PAYROLL DEBIT                  | 10,825.92  |
| EFT   | 01/15/2021        | 4414 |                | PE 1/12/21 PAYCHEX FULL SERVICE PAYROLL DEBIT                  | 2,177.94   |
| EFT   | 01/15/2021        | 4412 |                | PE 1/12/21 PAYCHEX FULL SERVICE PAYROLL DEBIT                  | 13,358.72  |
| EFT   | 01/29/2021        | 4412 |                | PE 1/26/21 PAYCHEX FULL SERVICE PAYROLL DEBIT                  | 13,511.07  |
| EFT   | 01/29/2021        | 4414 |                | PE 1/26/21 PAYCHEX FULL SERVICE PAYROLL DEBIT                  | 2,578.68   |
| EFT   | 01/29/2021        | 4410 |                | PE 1/26/21 PAYCHEX FULL SERVICE PAYROLL DEBIT                  | 12,111.16  |
| Total STATE/FEDERAL TAXES & DIRECT DEPOSITS                       |                   |      |                |  | 54,563.49  |
| <b>Vendor 739215 -- SEIU LOCAL 620 GENERAL FUND</b>               |                   |      |                |  |            |
| ACH - 704565  | 01/04/2021        | 4412 |                | Vendor Account: IVRPD  | 162.44     |
| ACH - 704565  | 01/04/2021        | 4414 |                | Vendor Account: IVRPD  | 34.92      |
| ACH - 705809  | 01/14/2021        | 4414 |                | Vendor Account: IVRPD  | 34.92      |
| ACH - 705809  | 01/14/2021        | 4412 |                | Vendor Account: IVRPD  | 164.60     |
| Total SEIU LOCAL 620 GENERAL FUND                                 |                   |      |                |  | 396.88     |
| <b>Vendor 767200 -- SOUTHERN CALIFORNIA EDISON</b>                |                   |      |                |  |            |
| ACH - 704756  | 01/05/2021        | 4412 |                | Vendor Invoice #: STMT 12242020; Vendor Account: 2-03-976-4402 | 189.00     |
| ACH - 704765  | 01/05/2021        | 4410 |                | Vendor Invoice #: STMT 12242020; Vendor Account: 2-03-976-4402 | 98.55      |
| Total SOUTHERN CALIFORNIA EDISON                                  |                   |      |                |  | 287.55     |
| <b>Vendor 874582 -- BAY ALARM COMP</b>                            |                   |      |                |  |            |
| W - 09759492  | 01/05/2021        | 4410 |                | Vendor Invoice #: 1131552201215M; Vendor Account: 1131552      | 300.00     |
| Total BAY ALARM COMP  |                   |      |                |  | 300.00     |
| Total Isla Vista Rec & Park District                              |                   |      |                |  | 154,252.79 |





Van Do-Reynoso, MPH, PhD Director  
 Suzanne Jacobson, CPA Chief Financial Officer  
 Paige Batson, MA, PHN, RN Deputy Director  
 Douglas Metz, DPM, MPH Deputy Director  
 Polly Baldwin, MD, MPH Medical Director  
 Henning Ansorg, M.D. Health Officer  
 Darrin Eisenbarth Deputy Director

## Environmental Health Services

225 Camino del Remedio ♦ Santa Barbara, CA 93110  
 805/681-4900 ♦ FAX 805/681-4901

2125 S. Centerpointe Pkwy. #333 ♦ Santa Maria, CA 93455-1340  
 805/346-8460 ♦ FAX 805/346-8485

Lars Selfert Director of Environmental Health

January 4, 2021

Kimberly Kiefer  
 General Manager  
 Isla Vista Recreation & Park Department  
 961 Embarcadero del Mar  
 Isla Vista, CA 93117

### Environmental Health Services Site Assessment of Isla Vista Homeless Encampments

On November 9, 2020 the Santa Barbara County Public Health Department, Environmental Health Services (EHS) conducted environmental health hazard observation assessments at the following homeless encampment locations:

1. APN 075-163-018 Anisq'Oyo' Park
2. APN 075-010-037 Camino Corto Open Space
3. APN 075-010-028 Del Sol Vernal Pool Reserve
4. APN 075-092-030 Sueno Orchard Park

All four of these sites are located in the Isla Vista area west of the University of California, Santa Barbara and are owned and maintained by the Isla Vista Recreation & Park Department (IVRPD). Raymond Willefert, Adopt A Block Supervisor, met the team at the IVRPD office located at 961 Embarcadero del Mar to grant consent for the team to walk the properties and escorted the EHS team through each property.

Prior to conducting these site assessments, EHS reviewed the following:

1. COVID-19 Encampment Management Policy (CEMP) dated August 2020
2. Santa Barbara County Code of Ordinances, Chapter 18C
3. California Health and Safety Code, Chapters 6.5 and 6.95
4. Notice of Determination/Violation issued by the Santa Barbara County Fire Department (SBCO FD), October 26, 2020

Additionally, the EHS team conducted a file review of the parcels and found that there were no water wells, oil and gas production wells (neither active nor historic), no records of underground storage tanks, or monitoring wells located on the properties. Three of the properties: Anisq'Oyo'

Park, Camino Corto Open Space, Del Sol Vernal Pool Reserve were described to the EHS team as “environmentally sensitive habitat areas” (ESHAs), designated by the California Coastal Commission under the California Coastal Act located in the Public Resources Code. Provisions and enforcement of this Act as it relates to these ESHAs are not within the scope of jurisdiction of the EHS assessment team and were not considered.

### **Findings – Anisq’Oyo Park**

The first homeless encampment site assessed was Anisq’Oyo Park. This location was the most impacted by encampment areas of the four sites visited. The site has a manmade pond in the center and is equipped with plumbed toilets and portable restrooms serviced by Marborg. Handwashing stations were also observed. The site also has regular trash/refuse collection services and a dumpster that can be accessed by persons experiencing homelessness (PEH) at the site. The EHS team conducted a walkthrough of the entire site and noted the following:

1. Refuse and trash strewn about the park
2. Single serving food storage and use containers left out with food matter residue
3. Bottles that appear to be used for the collection of urine
4. Small household chemical containers, i.e. bleach, fuels, solvents, etc.
5. A large amount of bicycles and bike tires

At the time of this assessment the location’s water line was turned off and the site featured one drinking fountain. Per Mr. Willefert, the site has been “growing” since March 2020 and IVRPD regularly sweep the park for sharps and needles. The site does not have a sharps container for the collections of needles, but IVRPD has a container at their office for safe disposal.

There is a potential bacterial or chemical contamination risk to the onsite pond due to site contamination and runoff of human waste and household chemical dumping during rain events. Stormwater and/or drainage controls were not observed. According to Mr. Willefert, the pond can be filled by IVRPD but does not have a designed draining mechanism. It was noted that the southwestern most tip of the pond extends very near the sidewalk and storm water gutter.

At the time of this assessment, there were no sharps observed and feces and urine accumulation generally appear to be mitigated by the presence of available restroom services located within the park.

Mr. Willefert stated that the group Food Not Bombs has provided meals in the past for residents of this encampment. California Health and Safety Code requires a health permit or limited service charitable feeding registration for organizations or individuals selling, serving or distributing food to the public, whether for a fee or free of charge. At this time, Food Not Bombs does not have a health permit or limited service charitable feeding registration with Santa Barbara County EHS.

### **Findings – Camino Corto Open Space and Del Sol Vernal Pool**

These two locations are in near proximity to each other and are characterized similarly as open space preserves, ESHAs, and are sparsely encamped by PEHs. Both of these locations lacked restroom facilities and refuse and trash were observed to be strewn about the properties.



The Del Sol Vernal Pool location showed direct evidence of human urine and feces being collected in 5-gallon buckets and dumped in various areas. Toilet paper was also observed in some areas of the brush. Small household sized chemical containers were observed and it is unclear how these containers are disposed of from this location. One container's markings indicated the contents were flammable. The encampment structures themselves were tightly packed together and the piles of material may contain additional household chemical containers not immediately observed by the EHS team.

At the time of the assessment, sharps and needles were not observed in the open areas of these encampments. Of the two encampment sites, only the Del Sol Vernal Pool location had access to running water. This location was equipped with one water spigot and a nearby hose. At the time of the assessment it appeared that less than 10 individuals were encamped at each location, but Mr. Willefert indicated that this number can fluctuate.

### **Findings – Sueno Orchard Park**

This location is a small, rectangular property bordered on three sides by dense residential development. At the time of the assessment, this location had significantly entrenched encampment structures right up against the fence line in the southeast corner of the park with no setbacks to the property line. This location featured the most direct evidence of propane, open flame cooking stoves, solvents, and other small household sized containers for flammable liquids. Additionally, this location had a photovoltaic cell array connected to an extension cord running through the grass to a PEH structure up against the fence line, creating a potential fire and electrical safety hazard.

At the time of the assessment there was a portable restroom and handwashing station positioned at the location. Refuse and trash were observed near the approximately six encampment structures. At the time of the assessment, IVRPD had arranged for a roll-off dumpster to be placed at the site so that PEH could throw away undesired items and trash.

No direct evidence of feces and urine accumulation and disposal onto the ground was observed at this location and no direct evidence of improper sharps or needle disposal was observed. The presence of restroom facilities at this location appears to have mitigated the disposal of human feces and urine directly to the ground.

### **Potential Environmental Health Concerns**

The uncontrolled access to a nearby pond at Anisq'Oyo Park is an identified environmental concern as hazardous materials/waste may be discharged to the pond from PEH activities and runoff discharges.

The dumpster provided by IVRPD is uncontrolled and may also allow for the illegal disposal of non-empty household sized chemical containers which would be a violation of hazardous waste control law. EHS recognizes that physical control of materials disposed into the dumpster may not be feasible for IVRPD staff, but if hazardous wastes are intentionally disposed of in a dumpster provided by IVRPD on IVRPD property then IVRPD may be liable for hazardous waste control law violations.

Food containers containing food residues were observed to be attracting seagulls and other birds at the time of the assessment. The birds were pulling containers directly out of the trashcans provided and spreading them through the property. These containers with residue are potential food sources for rodents, insects and other potential vectors. It is reasonable to assume that at night, these animals are far more active than when the EHS team was at the location.

At the Camino Corto Open Space and Del Sol Vernal Pool the same relative concerns as noted above exist. However, the lack of restroom facilities at these two locations make it more likely that feces and urine are disposed of directly onto the ground, increasing the potential for human fecal bacteria/disease exposure or contamination of downstream water bodies. Additionally, the lack of formal trash collection services makes it more likely that trash will also be disposed of directly onto the ground as well, which would (or could) include non-empty chemical containers.

The Sueno Orchard Park location is concerning to the EHS team with regards to safety and hazardous materials storage/use. The presence of propane containers (up to 5 gallons in size), flammable solvent containers, open flame stoves, electrical cords, and lack of setback from the adjacent residential buildings coupled with dense piles of combustible materials should be addressed as soon as possible by IVRPD. This situation was documented in Santa Barbara County Fire Department's (SBCO FD) Notice of Determination/Violation dated October 26, 2020.

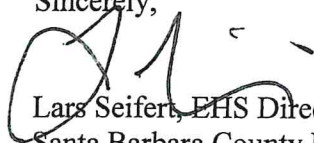
### **Conclusion**

The EHS team site assessment finds that there is potential for human health risks and environmental degradation at the sites assessed due to concerns with improper hazardous materials storage and waste management, sewage disposal, and trash management, along with limited access to clean water and personal hygiene facilities. These sites are not designed to safely meet long-term shelter or habitation standards for public health protection. Safety concerns are also present, as noted in the SBCO FD Notice.

The observations of site conditions by the EHS team were documented on one day and may not fully capture or consider all potential environmental health and safety hazards present at these encampment locations.

If you have any questions regarding these observations made by EHS staff during the site assessment, please contact me at 805-681-4934 or by email at [Lars.Seifert@sbcpd.org](mailto:Lars.Seifert@sbcpd.org).

Sincerely,



Lars Seifert, EHS Director  
Santa Barbara County Public Health Department,  
Environmental Health Services



Item No. 8, Mid-Year Finance Review  
Fiscal Year: 2020-2021

Report : Budget Financial Status (Real-Time)

Selection Criteria: Fund = 4410,4411,4412; Department = 851

Layout Options: Summarized By = LineItemAccount

Last Updated: 2/5/2021 1:03:38 PM

| Line Item Account                        | As of: 2/5/2021 (60% Elapsed) Accounting Period: OPEN |                               |                                      | Actual vs Budget \$ | 2/28/21 YTD % of Budget | 2/28/21 YTD % of Budget Remaining (100%-F) |
|--|---|-------------------------------|--------------------------------------|---------------------|-------------------------|--|
|  | 2019/2020 Fiscal Year Actual                          | 2/28/2021 Year-To-Date Actual | 2020/2021 Fiscal Year Adopted Budget |                     |                         |  |
| <b>Source of Funds</b>                   |   |                               |                                      |                     |                         |  |
| <b>Taxes</b>                             |   |                               |                                      |                     |                         |  |
| 3010 -- Property Tax-Current Secured     | 81,476.85   | 66,598.03                     | 83,500.00                            | 16,901.97           | 79.76%                  | 20.24%                                     |
| 3011 -- Property Tax-Unitary             | 2,420.15  | 0.00                          | 2,000.00                             | 2,000.00            | 0.00%                   | 100.00%                                    |
| 3015 -- PT PY Corr/Escapes Secured       | -56.50  | 1,315.29                      | 0.00                                 | (1,315.29)          |                         |  |
| 3020 -- Property Tax-Current Unsecd      | 16,925.65   | 15,992.99                     | 17,500.00                            | 1,507.01            | 91.39%                  | 8.61%                                      |
| 3023 -- PT PY Corr/Escapes Unsecured     | 376.57  | 95.36                         | 0.00                                 | (95.36)             |                         |  |
| 3040 -- Property Tax-Prior Secured       | 25.11   | -32.94                        | 0.00                                 | 32.94               |                         |  |
| 3050 -- Property Tax-Prior Unsecured     | 2,483.00  | 163.08                        | 2,400.00                             | 2,236.92            | 6.80%                   | 93.21%                                     |
| 3054 -- Supplemental Pty Tax-Current     | 2,026.10  | 292.14                        | 1,000.00                             | 707.86              | 29.21%                  | 70.79%                                     |
| 3056 -- Supplemental Pty Tax-Prior       | 15.51   | -2.34                         | 0.00                                 | 2.34                |                         |  |
| 3066 -- Special Tax Assessment           | 977,899.50  | 535,438.51                    | 960,000.00                           | 424,561.49          | 55.77%                  | 44.23%                                     |
| Taxes                                    | 1,083,591.94  | 619,860.12                    | 1,066,400.00                         | 446,539.88          | 58.13%                  | 41.87%                                     |
| <b>Licenses, Permits and Franchises</b>  |   |                               |                                      |                     |                         |  |
| 3279 -- Miscellaneous Permits            | 5,865.00  | 0.00                          | 7,000.00                             | 7,000.00            | 0.00%                   | 100.00%                                    |
| Licenses, Permits and Franchises         | 5,865.00  | 0.00                          | 7,000.00                             | 7,000.00            | 0.00%                   | 100.00%                                    |
| <b>Fines, Forfeitures, and Penalties</b> |   |                               |                                      |                     |                         |  |
| 3057 -- PT-506 Int, 480 CIOs/CIC Pen     | 60.87   | 13.83                         | 0.00                                 | (13.83)             |                         |  |
| 3335 -- Parking Violations               | 4,949.00  | 760.12                        | 15,000.00                            | 14,239.88           | 5.07%                   | 94.93%                                     |
| Fines, Forfeitures, and Penalties        | 5,009.87  | 773.95                        | 15,000.00                            | 14,226.05           | 5.16%                   | 94.84%                                     |
| <b>Use of Money and Property</b>         |   |                               |                                      |                     |                         |  |
| 3380 -- Interest Income                  | 18,117.99   | 3,286.76                      | 0.00                                 | (3,286.76)          |                         |  |
| 3381 -- Unrealized Gain/Loss Invstmnts   | 4,594.73  | -5,508.55                     | 0.00                                 | 5,508.55            |                         |  |
| Use of Money and Property                | 22,712.72   | -2,221.79                     | 0.00                                 | 2,221.79            |                         |  |
| <b>Intergovernmental Revenue-State</b>   |   |                               |                                      |                     |                         |  |
| 4160 -- State Aid for Disaster           | 0.00  | 0.00                          | 0.00                                 | 0.00                |                         |  |
| 4220 -- Homeowners Property Tax Relief   | 2,481.56  | 1,231.38                      | 2,000.00                             | 768.62              | 61.57%                  | 38.43%                                     |
| Intergovernmental Revenue-State          | 2,481.56  | 1,231.38                      | 2,000.00                             | 768.62              | 61.57%                  | 38.43%                                     |
| <b>Intergovernmental Revenue-Other</b>   |   |                               |                                      |                     |                         |  |
| 4840 -- Other Governmental Agencies      | 486,734.00  | 250,170.50                    | 475,000.00                           | 224,829.50          | 52.67%                  | 47.33%                                     |
| Intergovernmental Revenue-Other          | 486,734.00  | 250,170.50                    | 475,000.00                           | 224,829.50          | 52.67%                  | 47.33%                                     |
| <b>Charges for Services</b>              |   |                               |                                      |                     |                         |  |
| 5105 -- Reimb for District Services      | 2,636.62  | 4,068.14                      | 0.00                                 | (4,068.14)          |                         |  |
| 5658 -- Site Use Fee                     | 4,933.00  | 920.71                        | 8,500.00                             | 7,579.29            | 10.83%                  | 89.17%                                     |
| 5661 -- Park & Rec Fee-Concessions       | 981.00  | 0.00                          | 1,000.00                             | 1,000.00            | 0.00%                   | 100.00%                                    |
| 5671 -- Group Camping                    | 0.00  | 0.00                          | 0.00                                 | 0.00                |                         |  |
| 5679 -- Park & Rec Fee-Other Park Srv    | 46,640.00   | 0.00                          | 44,000.00                            | 44,000.00           | 0.00%                   | 100.00%                                    |
| Charges for Services                     | 55,190.62   | 4,988.85                      | 53,500.00                            | 48,511.15           | 9.32%                   | 90.68%                                     |
| <b>Other Financing Sources</b>           |   |                               |                                      |                     |                         |  |
| 5911 -- Oper Trf (In)-Other Funds        | 136,471.70  | 0.00                          | 0.00                                 | 0.00                |                         |  |
| Other Financing Sources                  | 136,471.70  | 0.00                          | 0.00                                 | 0.00                |                         |  |
| <b>Miscellaneous Revenue</b>             |   |                               |                                      |                     |                         |  |
| 5875 -- Other Program Revenue            | -4,385.00   | 1,550.00                      | 0.00                                 | (1,550.00)          |                         |  |
| 5891 -- Refunds/Repayments               |   | 1,038.64                      | 0.00                                 | (1,038.64)          |                         |  |
| 5892 -- Other-Grants Private Agencies    | 3,899.44  | 0.00                          | 4,000.00                             | 4,000.00            | 0.00%                   | 100.00%                                    |
| 5895 -- Other-Donations                  | 0.00  | 0.00                          | 0.00                                 | 0.00                |                         |  |
| 5901 -- Grant/Audit/Other Settlements    | 0.00  | 0.00                          | 0.00                                 | 0.00                |                         |  |
| 5909 -- Other Miscellaneous Revenue      | 9,574.29  | 1,634.45                      | 4,000.00                             | 2,365.55            | 40.86%                  | 59.14%                                     |
| Miscellaneous Revenue                    | 9,088.73  | 4,223.09                      | 8,000.00                             | 3,776.91            | 52.79%                  | 47.21%                                     |
| <b>Decrease to Nonspendables</b>         |   |                               |                                      |                     |                         |  |
| 9602 -- Receivables                      | 0.00  | 0.00                          | 0.00                                 | 0.00                |                         |  |
| Decrease to Nonspendables                | 0.00  | 0.00                          | 0.00                                 | 0.00                |                         |  |
| <b>Decrease to Restricted</b>            |   |                               |                                      |                     |                         |  |
| 9797 -- Unrealized Gains                 | 2,926.55  | 5,511.60                      | 0.00                                 | (5,511.60)          |                         |  |
| Decrease to Restricted                   | 2,926.55  | 5,511.60                      | 0.00                                 | (5,511.60)          |                         |  |
| Source of Funds                          | 1,810,072.69  | 884,537.70                    | 1,626,900.00                         | 742,362.30          | 54.37%                  | 45.63%                                     |
| <b>Use of Funds</b>                      |   |                               |                                      |                     |                         |  |
| <b>Salaries and Employee Benefits</b>    |   |                               |                                      |                     |                         |  |
| 6100 -- Regular Salaries                 | 688,049.30  | 287,487.38                    | 771,360.00                           | (483,872.62)        | 37.27%                  | 62.73%                                     |
| 6200 -- Extra Help and/or Labor          | 57,442.09   | 51,176.83                     | 65,185.00                            | (14,008.17)         | 78.51%                  | 21.49%                                     |
| 6300 -- Overtime                         | 11,191.65   | 7,021.41                      | 11,067.00                            | (4,045.59)          | 63.44%                  | 36.56%                                     |
| 6400 -- Retirement Contribution          | 61,580.51   | 25,040.32                     | 69,308.00                            | (44,267.68)         | 36.13%                  | 63.87%                                     |
| 6401 -- Accrued Pension Expense          | 48,022.04   | 43,632.18                     | 57,900.00                            | (14,267.82)         | 75.36%                  | 24.64%                                     |
| 6460 -- Retirement Incentive Contrib     | 3,733.06  | 830.90                        | 5,000.00                             | (4,169.10)          | 16.62%                  | 83.38%                                     |
| 6500 -- FICA Contribution                | 3,990.80  | 3,235.30                      | 4,042.00                             | (806.70)            | 80.04%                  | 19.96%                                     |
| 6550 -- FICA/Medicare                    | 9,913.23  | 5,012.43                      | 12,261.00                            | (7,248.57)          | 40.88%                  | 59.12%                                     |
| 6600 -- Health Insurance Contrib         | 91,035.90   | 58,545.93                     | 102,000.00                           | (43,454.07)         | 57.40%                  | 42.60%                                     |
| 6700 -- Unemployment Ins Contribution    | 1,968.43  | 1,659.58                      | 2,423.00                             | (763.42)            | 68.49%                  | 31.51%                                     |
| 6900 -- Workers Compensation             | 42,536.38   | 16,794.30                     | 37,250.00                            | (20,455.70)         | 45.09%                  | 54.91%                                     |

|  |              |            |              |              |          |  |           |
|--|--------------|------------|--------------|--------------|----------|--|-----------|
| 6990 -- Accrued Salaries and Benefits  | -8,809.97    | 28,226.45  | 0.00         | 28,226.45    |          |  |           |
| Salaries and Employee Benefits         | 1,010,653.42 | 528,663.01 | 1,137,796.00 | (609,132.99) | 46.46%   |  | 53.54%    |
| <b>Services and Supplies</b>           |              |            |              |              |          |  |           |
| 7005 -- Advertising/Marketing Expense  |              | 365.60     | 0.00         | 365.60       |          |  |           |
| 7010 -- Agricultural                   | 2,746.90     | 278.52     | 12,000.00    | (11,721.48)  | 2.32%    |  | 97.68%    |
| 7030 -- Clothing and Personal          | 6,001.02     | 3,617.75   | 3,000.00     | 617.75       | 120.59%  |  | -20.59%   |
| 7050 -- Communications                 | 2,914.13     | 5,687.60   | 3,000.00     | 2,687.60     | 189.59%  |  | -89.59%   |
| 7053 -- Telephone Service Local        | 1,767.80     | 1,848.43   | 3,000.00     | (1,151.57)   | 61.61%   |  | 38.39%    |
| 7054 -- Telephone Service Long Dist    | 597.95       | 317.26     | 1,000.00     | (682.74)     | 31.73%   |  | 68.27%    |
| 7060 -- Food                           | 2,217.82     | 347.88     | 4,200.00     | (3,852.12)   | 8.28%    |  | 91.72%    |
| 7070 -- Household Supplies             | 2,210.88     | 278.98     | 2,900.00     | (2,621.02)   | 9.62%    |  | 90.38%    |
| 7080 -- Janitorial Services            | 36,899.83    | 65,920.14  | 32,100.00    | 33,820.14    | 205.36%  |  | -105.36%  |
| 7090 -- Insurance                      | 29,121.00    | 38,317.00  | 15,000.00    | 23,317.00    | 255.45%  |  | -155.45%  |
| 7099 -- Recruiting Expense             | 9,438.22     | 22.86      | 1,500.00     | (1,477.14)   | 1.52%    |  | 98.48%    |
| 7103 -- Interpreters                   |              | 75.00      | 0.00         | 75.00        |          |  |           |
| 7120 -- Equipment Maintenance          | 13,644.53    | 2,539.04   | 30,000.00    | (27,460.96)  | 8.46%    |  | 91.54%    |
| 7121 -- Operating Supplies             | 9,296.61     | 8,967.03   | 3,450.00     | 5,517.03     | 259.91%  |  | -159.91%  |
| 7123 -- IT Hardware Maintenance        | 12,960.75    | 900.00     | 6,000.00     | (5,100.00)   | 15.00%   |  | 85.00%    |
| 7124 -- IT Software Maintenance        | 1,135.16     | 0.00       | 1,200.00     | (1,200.00)   | 0.00%    |  | 100.00%   |
| 7180 -- Tree Maintenance               | 19,175.00    | 0.00       | 28,200.00    | (28,200.00)  | 0.00%    |  | 100.00%   |
| 7181 -- Landscape Maintenance          | 75.00        | 635.59     | 0.00         | 635.59       |          |  |           |
| 7200 -- Structure & Ground Maintenance | 71,553.13    | 20,742.85  | 59,000.00    | (38,257.15)  | 35.16%   |  | 64.84%    |
| 7201 -- Fire Protection Services       |              | 127.50     | 0.00         | 127.50       |          |  |           |
| 7203 -- Pest Control Services          |              | 3,300.00   | 0.00         | 3,300.00     |          |  |           |
| 7204 -- Alarm Services                 | 675.00       | 1,638.83   | 1,000.00     | 638.83       | 163.88%  |  | -63.88%   |
| 7324 -- Audit and Accounting Fees      | 42,396.75    | 4,010.00   | 29,250.00    | (25,240.00)  | 13.71%   |  | 86.29%    |
| 7347 -- Furniture & Fixtures < \$5000  | 11,410.44    | 11,880.20  | 0.00         | 11,880.20    |          |  |           |
| 7348 -- Instruments & Equip. < \$5000  | 59.06        | 2,559.03   | 0.00         | 2,559.03     |          |  |           |
| 7383 -- Licenses & Taxes               |              | 27.00      | 0.00         | 27.00        |          |  |           |
| 7400 -- Medical, Dental and Lab        | 52.49        |            |              |              |          |  |           |
| 7430 -- Memberships                    | 8,689.44     | 8,123.00   | 9,500.00     | (1,377.00)   | 85.51%   |  | 14.49%    |
| 7440 -- Miscellaneous Expense          | 34.90        | 6,551.46   | 1,000.00     | 5,551.46     | 655.15%  |  | -555.15%  |
| 7450 -- Office Expense                 | 3,548.36     | 3,213.80   | 3,200.00     | 13.80        | 100.43%  |  | -0.43%    |
| 7451 -- Postage                        | 185.85       | 109.75     | 200.00       | (90.25)      | 54.88%   |  | 45.13%    |
| 7453 -- Copier Expense                 | 6,350.47     | 4,696.47   | 6,500.00     | (1,803.53)   | 72.25%   |  | 27.75%    |
| 7454 -- Books & Subscriptions          |              | 77.97      | 0.00         | 77.97        |          |  |           |
| 7455 -- Printing Expense               |              |            |              |              |          |  |           |
| 7456 -- IT Hardware Purchase < \$5K    | 1,318.68     | 8,167.06   | 500.00       | 7,667.06     | 1633.41% |  | -1533.41% |
| 7457 -- IT Software Purchase < \$100K  |              | 1,708.80   | 0.00         | 1,708.80     |          |  |           |
| 7460 -- Professional & Special Service | 62,414.43    | 109,575.13 | 13,600.00    | 95,975.13    | 805.70%  |  | -705.70%  |
| 7507 -- ADP Payroll Fees               | 14,683.59    | 2,276.20   | 8,000.00     | (5,723.80)   | 28.45%   |  | 71.55%    |
| 7508 -- Legal Fees                     | 40,136.52    | 42,855.00  | 28,484.00    | 14,371.00    | 150.45%  |  | -50.45%   |
| 7510 -- Contractual Services           | 10,077.51    | 6,253.75   | 18,670.00    | (12,416.25)  | 33.50%   |  | 66.50%    |
| 7530 -- Publications & Legal Notices   | 541.60       | 253.00     | 1,500.00     | (1,247.00)   | 16.87%   |  | 83.13%    |
| 7540 -- Rents/Leases-Equipment         | 859.00       | 5,327.86   | 1,000.00     | 4,327.86     | 532.79%  |  | -432.79%  |
| 7546 -- Administrative Expense         | 421.00       | 43.13      | 3,000.00     | (2,956.87)   | 1.44%    |  | 98.56%    |
| 7580 -- Rents/Leases-Structure         | 4,080.00     | 4,080.00   | 4,000.00     | 80.00        | 102.00%  |  | -2.00%    |
| 7630 -- Small Tools & Instruments      | 5,082.38     | 892.28     | 5,000.00     | (4,107.72)   | 17.85%   |  | 82.15%    |
| 7650 -- Special Departmental Expense   |              | 18,693.83  | 0.00         | 18,693.83    |          |  |           |
| 7653 -- Training Fees & Supplies       | 3,137.94     | 0.00       | 4,000.00     | (4,000.00)   | 0.00%    |  | 100.00%   |
| 7658 -- California Childrens Services  | 6,314.44     | 0.00       | 12,000.00    | (12,000.00)  | 0.00%    |  | 100.00%   |
| 7659 -- Purchase of Social Service     |              | 84.97      | 0.00         | 84.97        |          |  |           |
| 7669 -- Cost Allocations               | 24,959.00    | 13,020.50  | 25,000.00    | (11,979.50)  | 52.08%   |  | 47.92%    |
| 7703 -- Debris Basin Maintenance       |              | 125.00     | 0.00         | 125.00       |          |  |           |
| 7730 -- Transportation and Travel      | 3,656.42     | 0.00       | 4,200.00     | (4,200.00)   | 0.00%    |  | 100.00%   |
| 7731 -- Gasoline-Oil-Fuel              | 6,386.92     | 2,387.42   | 6,500.00     | (4,112.58)   | 36.73%   |  | 63.27%    |
| 7732 -- Training                       |              | 521.89     | 0.00         | 521.89       |          |  |           |
| 7761 -- Electricity                    | 3,634.83     | 3,057.51   | 6,500.00     | (3,442.49)   | 47.04%   |  | 52.96%    |
| 7762 -- Natural Gas                    | 213.17       | 0.00       | 300.00       | (300.00)     | 0.00%    |  | 100.00%   |
| 7763 -- Water                          | 42,580.19    | 40,899.47  | 48,650.00    | (7,750.53)   | 84.07%   |  | 15.93%    |
| 7764 -- Refuse                         | 16,647.61    | 22,760.38  | 15,000.00    | 7,760.38     | 151.74%  |  | -51.74%   |
| 7765 -- Sewer                          |              | 1,834.00   | 0.00         | 1,834.00     |          |  |           |
| Services and Supplies                  | 542,303.72   | 481,993.72 | 462,104.00   | 19,889.72    | 104.30%  |  | -4.30%    |
| <b>Other Charges</b>                   |              |            |              | 0.00         |          |  |           |
| 7830 -- Interest Expense               | 18.77        | 90.63      | 0.00         | 90.63        |          |  |           |
| 7860 -- Contrib To Other Agencies      |              |            |              |              |          |  |           |
| Other Charges                          | 18.77        | 90.63      | 0.00         | 90.63        |          |  |           |
| <b>Capital Assets</b>                  |              |            |              | 0.00         |          |  |           |
| 8200 -- Structures&Struct Improvements | 17,184.30    | 0.00       | 18,000.00    | (18,000.00)  | 0.00%    |  | 100.00%   |
| 8300 -- Equipment                      | 25,771.74    |            |              |              |          |  |           |
| 8400 -- Infrastructure                 |              |            |              |              |          |  |           |
| Capital Assets                         | 42,956.04    | 0.00       | 18,000.00    | (18,000.00)  | 0.00%    |  | 100.00%   |
| <b>Other Financing Uses</b>            |              |            |              |              |          |  |           |
| 7901 -- Oper Trf (Out)                 |              |            |              |              |          |  |           |
| Other Financing Uses                   |              |            |              |              |          |  |           |
| <b>Increase to Restricted</b>          |              |            |              |              |          |  |           |
| 9730 -- Allocated for Capital Outlay   |              | 0.00       | 9,000.00     | (9,000.00)   | 0.00%    |  | 100.00%   |

|                          |  |              |              |              |              |        |        |
|--------------------------|--|--------------|--------------|--------------|--------------|--------|--------|
| 9797 -- Unrealized Gains |  | 8,546.84     | 3.05         | 0.00         | 3.05         |        |        |
| Increase to Restricted   |  | 8,546.84     | 3.05         | 9,000.00     | (8,996.95)   | 0.03%  | 99.97% |
| Use of Funds             |  | 1,604,478.79 | 1,010,750.41 | 1,626,900.00 | (616,149.59) | 62.13% | 37.87% |
| Net Financial Impact     |  | 205,593.90   | -126,212.71  | 0.00         | (126,212.71) |        |        |