

Isla Vista Recreation & Parks Department: Adopt A Block

Job Title: Adopt A Block Volunteer
Department: Adopt A Block
Supervisor: Adopt A Block Director

Position Overview

Adopt A Block volunteers will support the Adopt A Block program by managing street waste, graffiti abatement, park/open space maintenance and other duties as assigned. Adopt A Block Volunteers' efforts will make the Isla Vista community, oceans and beaches pollutant free so these public spaces may be enjoyed by all!

Essential Job Functions

- Pick up street waste in Isla Vista.
- Record and remove graffiti in Isla Vista.
- Provide simple park/open space maintenance such as trash pickup, paint touchups, invasive plant species removal, etc.

Requirements

- Must be able to stand, bend and ride a bike.
- Might be asked to lift heavy objects (25+ lbs.).
- Clothes-toed shoes must be worn at all times.
- Safety vest or Adopt A Block t-shirts must be worn at all times.
- Volunteers will record necessary data after each shift (*Volunteer Sign-In Sheet.*)

Volunteers are representing Adopt A Block and should do so in a professional, respectful manner.

Volunteers that do not meet requirements or do not perform satisfactory work will be dismissed from program.

Clean Up Procedures:

- The goal of Adopt A Block is to remove litter from Isla Vista and ensure waste does not enter beaches and oceans. To accomplish this goal, clean in this order:
 1. Storm Drains
 2. Streets, sidewalks & curbs
 3. Parks & beach accesses*Dump trash in dumpsters along route. Trash can also be dumped at IVRPD office. *

- Adopt A Block is a grant funded program. We rely on our volunteers to track their work so we can report to our funders. Please track:
 1. Number of Blocks Cleaned
 2. Number of Buckets/Bags of Trash
 3. Amount of Time Volunteering*Record this information at end of each shift on the Volunteer Sign In Sheet.*

- Large, dangerous or unsanitary trash should NOT be picked up by volunteers. Note the location and inform Adopt A Block staff; staff will help with safe removal.

Graffiti Removal Procedures:

- The goal of Adopt A Block is to track and remove graffiti on community, county and park property. Adopt A Block does remove graffiti from Marborg and Southern California Edison property.

- Adopt A Block does NOT remove graffiti from private property. Adopt A Block has to get written permission to remove this graffiti. Graffiti on private property should be recorded on Graffiti Log for follow-up.

- Adopt A Block is a grant funded program. We rely on volunteers to track their work so we can report to our funders. Please track on the Graffiti Log:
 1. Date Observed
 2. Date Cleaned
 3. Time Spent Cleaning
 4. Location (Address) & Place (lamp post, rock etc.)
 5. Noticeable Tag*If tag is consistently seen, use IVRPD camera to document.*

- Graffiti Removal Steps:
 1. Use graffiti remover. Test small area first; might remove original paint. Graffiti remover should be used on Parks & Rec equipment, light poles, brick, tables and newly painted/constructed equipment.
 2. Match paint and cover graffiti. Matching paint should be used on sidewalks, curbs, fences, trashcans, green boxes, dumpsters and older equipment.
 3. Wire brushes and rags can help with removal.

Volunteer Name: _____

Volunteer Signature: _____ Date: _____