

BOARD OF DIRECTORS
ISLA VISTA RECREATION AND PARK DISTRICT
SPECIAL MEETING AGENDA



Thursday, January 20, 2011
6:00 PM
District Offices
961 Embarcadero Del Mar
Isla Vista, California

Board of Directors

Bruce Murdock
Chairperson

Liz Buda
Director

Leif Dreizler
Director

Katie Kasatkina
Director

Roger Lagerquist
Director

General Manager
Jeff Lindgren

District Clerk
Gabriel Bretado

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ANNOUNCE MEETING BEING RECORDED**
4. **ADOPTION OF AGENDA**
5. **PUBLIC INPUT**
 - A. Announcements
 - B. Public Comments/Vox Populi. During Vox Populi, any member of the public may speak on any item within the Board's jurisdiction for no more than three (3) minutes. The Board will not take action on any non-agenda item except as provided by law.
6. **APPROVAL OF BOARD MEETING MINUTES**
 - A. December 9, 2010 Regular Meeting *pgs 1-3*
7. **BOARD MEMBER AND COMMITTEE REPORTS**
 - A. Representatives
 1. Special Districts Association
 2. IV Community Network
 3. Misc. Update on Activities/Meetings Representing the District
 4. Policy and Ordinance Committee Report
 5. Finance & Budget Committee Report
 - B. Future Agenda Item Suggestions

DISCUSSION & ACTION ITEMS

8. **ADMINISTRATIVE UPDATE**

Recommendation: Receive and File the presented Administrative Report of District staff activity for January 2011. *pgs 4-5*
9. **CONSENT CALENDAR**
 - A. **BOARD MEETING SCHEDULE**

Recommendation: Receive staff report and consider amendments to Policy §5010, which governs the dates and times for Board meetings. *Pgs 6-7*
 - B. **BUDGET PROCESS POLICY 3020** *pgs8-10*

Recommendation: Adopt the proposed Policy §3020 BUDGET PROCESS
 - C. **SECOND AND FINAL READING OF ORDINANCE 2010-003**

Recommendation: Second and final reading of Ordinance No. 2010-003 "AN ORDINANCE OF THE ISLA VISTA RECREATION & PARK DISTRICT REGULATING SMOKING AND THE USE OF TOBACCO PRODUCTS IN RECREATIONAL AREAS" *pgs11-17*

D. AMENDMENT TO POLICY 3010, ILLNESS AND INJURY PREVENTION PROGRAM PER DISTRICT INSURANCE CARRIER RECOMMENDATION *pgs18*

Recommendation: Amend Policy 3010-50 to include, "Employees are expected to report all hazards whether corrected or not. No negative actions will be taken against anyone reporting hazards."

E. INSTALLATION DESIGN FOR KIOSK IN PEOPLE'S PARK

Recommendation: Review and approve conceptual design for kiosk in People's Park *pgs19*

F. PURCHASE ORDER AND PROFESSIONAL SERVICES CONTRACT FOR DISC GOLF COURSE AND LITTLE ACORN UPGRADE PROJECTS *pgs20*

Recommendation: Approve Purchase Order and contract for materials and professional services for State Grant projects.

10. **FINANCE, PERSONNEL & POLICY AND ORDINANCE COMMITTEE**
Recommendation: Select Board members to be on Finance, Personnel & Policy and Ordinance Committees for the 2011 calendar year *pgs21-22*

11. **SELECTION OF MEMBERS OF PUBLIC FOR PERSONNEL, POLICY & ORDINANCE, AND FINANCE COMMITTEES.** *Pgs23-24*
Recommendation: Selection of members of the public to serve on the Finance, Personnel, and Policy and Ordinance Committees through the 1st meeting of 2012.

12. **GENERAL MANAGER QUARTERLY REPORT** *pgs25-28*
Recommendation: Receive and File General Manager's Quarterly Report

13. **QUARTERLY FINANCIAL REPORT** *pgs29-31*
Recommendation: Receive and File the Quarterly Financial Report.

14. **ROTATION OF DISTRICT OFFICERS** *pgs32-33*
Recommendation: Consider rotation of officers, appoint Chairperson and Vice-Chairperson

15. **CLOSED SESSION**

- A. Consider Public Employee Evaluation pursuant to §54957 of the California Government Code. Title: General Manager.

16. **ADJOURNMENT**

Posted, noticed, and delivered in accordance with the Ralph M. Brown Act §54954.1 and §54954.2. In accordance with §54954.2 of the Ralph M. Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Requests must be made to District Clerk Gabriel Bretado at 968-2017 ext. 26, several days prior to the meeting date, to allow sufficient time for appointment of services. In accordance with §54954.5 of the Ralph M. Brown Act the Board of Director Agenda packets are made available on the District web site, www.ivparks.org, 72 hours in advance of each meeting.



District Clerk

January 6, 2011

Date