

1 **1. 6:00P THE SPECIAL MEETING OF JANUARY 20, 2011** WAS CALLED TO ORDER
2 BY CHAIRPERSON MURDOCK at the District Offices, 961 Embarcadero Del Mar, Isla Vista,
3 California.

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5 **2. WELCOME TO ALL PRESENT:** (A ROLL CALL OF BOARD MEMBERS WAS
6 TAKEN) BOARD MEMBERS BUDA, DREIZLER, LAGERQUIST & MURDOCK; STAFF
7 MEMBERS BRETADO, LINDGREN & RIOUX

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9 Director Kasatkina was absent

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11 3. Chairperson Murdock announced that the Board Meeting is being recorded.

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13 **4. ADOPT AGENDA**

14 110120-01 MOTION: to adopt the Jan 20, 2011 special meeting agenda as presented.
15 Buda/Dreizler 4-0-0 unanimous

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17 **5. A. ANNOUNCEMENTS-**

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19 **5. B. VOX POPULI-** Ken Warfield thanked the District and Richards's tree service for work in
20 west end of iv

21
22 **6. BOARD MEETING MINUTES**

23 110120-02 MOTION: To approve the minutes for the Dec 9, 2010 special meeting as presented
24 Buda/Dreizler 4-0-0 unanimous

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26 **V. BOARD COMMITTEE REPORTS**

27 A. Representatives.

- 28 1. Special Districts: Director Warfield reported on meeting in Goleta
29 2. IV Community Network: Director Conn gave an oral report
30 3. Misc. Update on Activities/Meeting Representing the District: Director Buda
31 announced the SUN Coalition will meet June 3rd
32 4. Policy and Ordinance: Director Warfield gave report on upcoming agenda item
33 regarding Policy and Ordinance Committee

34 B. Finance and Budget:

35 C. Future Agenda Item Suggestions: park ranger program draft, second closed session for
36 GM evaluation, P & O committee item on assessment and special tax, 2011 CPRS
37 Conference

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39 6:03p Director Kasatkina joined meeting

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41 **8. ADMINISTRATIVE UPDATE**

42 General Manager Jeff Lindgren gave an oral report on administrative report

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44 **9. Consent calendar**

45 110120-03 MOTION: to approve A, C, D, E & F of Consent Calendar
46 Dreizler/Buda 5-0-0 unanimous

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48 **A. BOARD MEETING SCHEDULE**
49 To approve amendments to Policy §5010, which governs the dates and times for Board
50 meetings.
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52 **C. SECOND AND FINAL READING OF ORDINANCE 2010-003**
53 To approve Second and final reading of Ordinance No. 2010-003 “AN ORDINANCE
54 OF THE ISLA VISTA RECREATION & PARK DISTRICT REGULATING
55 SMOKING AND THE USE OF TOBACCO PRODUCTS IN RECREATIONAL
56 AREAS”
57
58 **D. AMENDMENT TO POLICY 3010, ILLNESS AND INJURY PREVENTION**
59 **PROGRAM PER DISTRICT INSURANCE CARRIER RECOMMENDATION**
60 To Amend Policy 3010-50 to include, “Employees are expected to report all hazards
61 whether corrected or not. No negative actions will be taken against anyone reporting
62 hazards.”
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64 **E. INSTALLATION DESIGN FOR KIOSK IN PEOPLE’S PARK**
65 To approve conceptual design for kiosk in People’s Park
66
67 **F. PURCHASE ORDER AND PROFESSIONAL SERVICES CONTRACT FOR**
68 **DISC GOLF COURSE AND LITTLE ACORN UPGRADE PROJECTS**
69 To approve Purchase Order and contract for materials and professional services for State
70 Grant projects.
71

72 **10. FINANCE, PERSONNEL & POLICY AND ORDINANCE COMMITTEE**

73 110120-04 MOTION: to select director Buda & director Lagerquist to serve on the Finance
74 committee until the first meeting in 2012.

75 Dreizler/Buda 5-0-0 unanimous
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77 110120-05 MOTION: To select director Murdock & director Dreizler to serve on the Personnel
78 committee until the first meeting in 2012.

79 Kasatkina/Buda 5-0-0 unanimous
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81 110120-06 MOTION: To select director Dreizler & director Murdock to serve on the Policy
82 and Ordinance committee until the first meeting in 2012.

83 Buda/Kasatkina 5-0-0 unanimous
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85 **11. SELECTION OF MEMBERS OF PUBLIC FOR PERSONNEL, POLICY &**
86 **ORDINANCE, AND FINANCE COMMITTEES**

87 110120-07 to appoint Ken Warfield to serve on the Policy and Ordinance Committee until the
88 first meeting of 2012

89 Dreizler/Lagerquist 5-0-0 unanimous
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91 110120-08 MOTION: To extend the solicitation of public members for the personnel, finance
92 and policy and ordinance committees until Thursday February 10th

93 Lagerquist/Buda 5-0-0 unanimous

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12. GENERAL MANAGER QUARTERLY REPORT

THIS ITEM WAS DISCUSSED
NO ACTION WAS TAKEN

14.A. BUDGET PROCESS POLICY 3020

110120-09 MOTION: to Adopt the proposed Policy §3020 BUDGET PROCESS
3020.10 The General Manager will prepare a preliminary budget and present to the Board by March 30. As reviewed by the finance committee.
3020.15 The preliminary budget will be based on the previous year's budget, adjusted according to expected changes in the District's financial circumstances.
3020.20 A copy of the budget will be posted.
Lagerquist/Buda 5-0-0 unanimous

6:50P CHAIRPERSON MURDOCK CALLED FOR A 10 MINUTE RECESS
7:00P CHAIRPERSON MURDOCK CALLED MEETING BACK TO ORDER

13. QUARTERLY FINANCIAL REPORT

THIS ITEM WAS DISCUSSED
NO ACTION WAS TAKEN

14. ROTATION OF DISTRICT OFFICERS

110120-10 MOTION: to appoint Director Murdock to serve as Chairperson until the first meeting of 2012
Lagerquist/Dreizler 5-0-0 unanimous
110120-11 MOTION: To appoint Director Buda to serve as Vice-Chair until the first meeting of 2012
Dreizler/Kasatkina 5-0-0 unanimous

7:35pm Chairperson Murdock announced meeting will be going into closed session
8:59pm Chairperson Murdock called meeting out of closed session and announced no reportable action was taken.

16. ADJOURNMENT

9:00p Chairperson Murdock adjourned the meeting.