



General Manager's Quarterly Report

Second Quarter 2010-2011

GENERAL MANAGER'S OBJECTIVES

The General Manager's contract requires quarterly reporting on the progress being made on fulfilling the objectives identified by the Board of Directors. The objectives for 2010-2011 are as follows:

Objective	Description	Status
1.	Study staffing in the District and be prepared to recommend and justify any changes as part of preparing the 2011-12 budget.	<ul style="list-style-type: none"> Individual Park Audits and evaluations of staffing needs and levels are underway to evaluate District resource needs
2.	Institute a system of monitoring the allocation of resources and the effectiveness of park maintenance services.	<ul style="list-style-type: none"> Individual Park Audits are underway and will be used to refine workload and identify staffing needs Audits identify issues and standards of maintenance in different types of District parks
3.	Make significant progress in advancing the design, engineering, and permitting of the Skate Park; prepare a development plan.	<ul style="list-style-type: none"> Fund Raising Plan Drafted Businesses Plan Drafted 3rd Benefit scheduled for Jan 21 1st Target is \$20,000 for refining design and 3D Model
4.	Complete the permitting of the AO park bridges demolition and replacement.	<ul style="list-style-type: none"> Department of Fish and Game: Waiver received Army Corps of Engineers: Negative Jurisdictional Determination received County of Santa Barbara: Development Exemption and Permit complete California Coastal Commission: No review Materials ordered Construction to begin January, 2011
5.	Reestablish the partnership for funding Adopt-A-Block.	<ul style="list-style-type: none"> Significant donations from local businesses this Fall Discussions continue with UCSB and County AAB staff to present budget request to GWSD on Jan 19 for FY 2011-2012
6.	Implement the Habitat Management Plan, with a priority on Camino Corto Open Space.	<ul style="list-style-type: none"> Department of Fish and Game permit complete District Arborist worked for 4 days starting Dec 13, 2011 Work on hold until ground dries from recent rains
7.	Address the health, safety and enforcement issues that currently exist, with an emphasis on AO Park and open spaces.	<ul style="list-style-type: none"> Pruning and clean up work underway or scheduled Developing job description for Ranger position Informal meeting with members of the houseless community
8.	Work with the Policy and Ordinance Committee to make necessary updates and changes.	<ul style="list-style-type: none"> Policy Section 5060 changes adopted by Board No Smoking Ordinance approved by Board Budget Process to be reviewed Jan 2011 Policy Manual clean-up to be reviewed

9.	Complete individual park plans.	<ul style="list-style-type: none"> • Individual Park Audits are first step in understanding and evaluating the constraints and opportunities for each park • Audits complete for Pardall Gardens, Greek, Children's, Office, AO, Perfect, Peoples, Pelican, Camino Pesc, Window to the Sea, and Little Acorn.
10.	Update District tree plan.	<ul style="list-style-type: none"> • Update to the District Tree Plan will be an outcome from completion of the Individual Park Plans

WORK PROGRAM - FISCAL YEAR 2010-2011

Project	Description	Status
1.	<p>Little Acorn Park</p> <p>The RDA proposed improvements to Little Acorn as part of the El Embarcadero Project scheduled for Winter 2010.</p>	The RDA is under new management and their current direction with improvement is not clear. Staff has initiated a grant for this work.
2.	<p>Greek Park Improvements</p> <p>Upgrades at Greek Park include improving the sand volleyball courts, adding seating and shade features, and installing a state-of-the-art out door basketball court. The tasks for the year include approving the proposed park plan, and finding donors to fund the project.</p>	Initial cost estimate is \$275,000; staff working with Greek community on fund raising
3.	<p>Anisq'Oyo' Park Master Plan</p> <p>\$30,770 is available to complete the plan. The work previously done on this project is available and can be used as needed.</p>	Project launch and workshops proposed for Winter/Spring 2011
4.	<p>Estero Park Community Garden Fence</p> <p>The fence can be replaced as part of the soccer field project, as work in the park will impact the garden slightly.</p>	To be constructed as part of the Estero Park sports field project
5.	<p>District Ranger Program</p> <p>\$20,000 to employ a part time ranger during the next fiscal year. The ranger will address use and misuse issues, monitor rentals and special events, and help park visitors have safe and enjoyable experiences in district parks and open spaces.</p>	Draft job description being prepared based on research of other Ranger programs
6.	<p>Habitat Management Plan Implementation</p> <p>\$7,000 primarily for tree and habitat work in Camino Corto Open Space</p>	Arborist work began in Dec 2011. Department of Fish and Game permit received.
7.	<p>COB Benches</p> <p>\$1,500 for a COB bench project in the District</p>	Plan workshop for Spring
8.	<p>Curb Cut in Sueno Orchard</p> <p>\$4,000 for a curb cut that will allow District vehicles access to the property</p>	Road Encroachment Permit received. Project out to bid.
9.	<p>AO Park Restroom upgrades</p> <p>\$7,500 to fund the replacement of worn out and damaged fixtures in the restrooms</p>	Lights and toilets repaired, toilets under repair
10.	<p>Surfacing Materials</p> <p>\$10,000 for decomposed granite to be used in pathways and Fibar material for playgrounds</p>	Fibar installed. Decomposed granite to be used in various locations.

GRANT FUNDED PROJECTS

Project	Description	Status
1.	Vernal Pool Signs	All signs are built; 3 more to install
2.	Basketball Courts at Estero Park	95% plans and specifications are complete for Estero Park playfields and basketball courts. Ready for bid.
3.	Playfield at Estero Park	95% plans and specifications are complete for Estero Park playfields and basketball courts. Ready for bid.
4.	Anisq'Oyo' Park Bridge Replacement	Scope of project for replacement of existing in-kind allows for more direct permitting path. Anticipate replacement Jan 2011.
5.	Little Acorn Upgrades	Design underway. Install in Feb/March 2011
6.	Disc Golf Course	Materials on order. Install in Feb 2011
7.	Park Seating	Materials being ordered.

UNANTICIPATED PROJECTS

Project	Description	Status
1.	99-01 Reassessment Project	Legal counsel completing review
2.	Repair of Madrid Road Stub	Estimate pending; weekend or break work
3.	UCSB Long Range Development Plan Negotiations	Meetings with UCSB officials
4.	Project Development for re-Programming Anisq'Oyo' Bridge Replacement Block Grant Funds	New grants submitted to State to allocate unused bridge grant funding
5.	Park Sign Rehabilitation	Several complete: Greek, Little Acorn, Pardall Gardens, Peace Course Disc Golf Course; several more planned
6.	Private Property Encroachment	Under study with surveyor