

**BOARD OF DIRECTORS
ISLA VISTA RECREATION AND PARK DISTRICT
MEETING AGENDA**



**Thursday, October 13, 2011
6:00 PM
District Offices
961 Embarcadero Del Mar
Isla Vista, California**

Board of Directors

*Bruce Murdock
Chairperson*

*Liz Buda
Vice-Chair*

*Leif Dreizler
Director*

*Katie Kasatkina
Director*

*Roger Lagerquist
Director*

General Manager
Jeff Lindgren

District Clerk
Gabriel Bretado

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ANNOUNCE MEETING BEING RECORDED**
4. **ADOPTION OF AGENDA**
5. **PUBLIC INPUT**
 - A. Announcements
 - B. Public Comments/Vox Populi. During Vox Populi, any member of the public may speak on any item within the Board's jurisdiction for no more than three (3) minutes. The Board will not take action on any non-agenda item except as provided by law.
6. **APPROVAL OF BOARD MEETING MINUTES**
 - A. September 8, 2011 Regular Meeting
7. **BOARD MEMBER AND COMMITTEE REPORTS**
 - A. Representatives
 1. Special Districts Association
 2. Misc. Update on Activities/Meetings Representing the District
 3. Policy and Ordinance Committee Report and discussion of topics
 4. Finance & Budget Committee Report and discussion of topics
 5. District Website Liaison Report and discussion of topics
 - B. Future Agenda Item Suggestions

DISCUSSION & ACTION ITEMS

8. **ADMINISTRATIVE UPDATE**
Recommendation: Receive and File the presented Administrative Report of District staff activity for October 2011.
9. **CONSENT CALENDAR**
 - A. **ESTERO PARK DEED RESTRICTION**
Recommendation: Authorize the General Manager to sign a deed restriction through March 2015 limiting the use of Estero Park to recreation purposes to conform with State Parks Grant requirements
10. **QUARTERLY FINANCIAL REPORT**
Recommendation: Receive and File the Quarterly Financial Report
11. **CONTRACT BETWEEN IVRPD AND SEIU LOCAL 620**
Recommendation: Approve changes to the MOU between SEIU Local 620 Isla Vista

Recreation and Park District Chapter and the Isla Vista Recreation and Park District that cover the period of July 1, 2011 to June 30, 2013

12. SLACKLINE ORDINANCE AND REGULATIONS

Recommendation: To waive the full reading of Ordinance No. 2011-002 “AN ORDINANCE OF THE ISLA VISTA RECREATION AND PARKS DISTRICT ADOPTING RULES AND REGULATIONS REGARDING SLACK LINING”, and introduce the ordinance and read by title only, schedule a second reading for final approval; and consider adoption of slacklining rules and regulations

13. ADJOURNMENT

Posted, noticed, and delivered in accordance with the Ralph M. Brown Act §54954.1 and §54954.2. In accordance with §54954.2 of the Ralph M. Brown Act and the Americans with Disabilities Act of 1990, a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting. Requests must be made to District Clerk Gabriel Bretado at 968-2017 ext. 26, several days prior to the meeting date, to allow sufficient time for appointment of services. In accordance with §54954.5 of the Ralph M. Brown Act the Board of Director Agenda packets are made available on the District web site, www.ivparks.org, 72 hours in advance of each meeting.



District Clerk

October 5, 2011

Date

1 **1. 6:00P THE REGULAR MEETING OF SEPTMBER 8, 2011 WAS CALLED TO ORDER**
 2 BY CHAIRPERSON MURDOCK at the District Offices, 961 Embarcadero Del Mar, Isla Vista,
 3 California.

4
 5 **2. WELCOME TO ALL PRESENT:** (A ROLL CALL OF BOARD MEMBERS WAS TAKEN)
 6 BOARD MEMBERS BUDA, DREIZLER, KASATKINA, LAGERQUIST & MURDOCK;
 7 STAFF MEMBERS RIOUX & LINDGREN

8
 9 3. Chairperson Murdock announced that the Board Meeting is being recorded.

10
 11 **4. ADOPT AGENDA**

12 110908-01 MOTION: to adopt the September 8, 2011 meeting agenda as presented
 13 Kasatkina/Dreizler 5-0-0 unanimous

14
 15 5. A. ANNOUNCEMENTS-

16
 17 5. B. VOX POPULI-

18
 19 **8. ADMINISTRATIVE UPDATE**

20 **No action taken*

21
 22 **14. REPLACEMENT OF IV TEEN CENTER MODULAR BUILDING & LEASE**
 23 **AGREEMENT**

24 *This item was discussed*
 25 **No action taken*

26
 27 **11. DIRECTOR DREIZLER LEAVE OF ABSENCE**

28 110908-02 MOTION: To approve a leave of absence for Director Dreizler from September 16,
 29 2011 to December 10, 2011.

30 Lagerquist/Kasatkina 4-0-1 Director Dreizler abstained

31
 32 **9. ANISQ'OYO' PARK LIGHTING REPORT**

33 110908-03 MOTION: Staff to survey all lights in the pathways and prune trees to allow direct line of
 34 sight, from globe to path

35 Lagerquist/Kasatkina 5-0-0 unanimous

36
 37 110908-04 MOTION: Direct staff to purchase and experiment with linear CFL bulbs of about 22
 38 watts

39 Lagerquist/Dreizler 5-0-0 unanimous

40
 41 110908-05 MOTION: staff visit site at night and do an evaluation of the lighting after the pruning

42 Lagerquist/Dreizler 5-0-0 unanimous

43
 44 6:55 pm Chairperson Murdock called the meeting into closed session

45
 46 **CLOSED SESSION**

47 A. Conference with Labor Negotiators
 48 California Government Code Section 54957.6

49 DISTRICT NEGOTIATOR: General Manager
 50 Employee Organization: SEIU Local 620

51
 52 -no reportable action

53
 54 B. Public Employee Discipline/Dismissal/Release
 55 – Government Code Section 54957

56
 57 -no reportable action

58
 59 8:50PM Chairperson Murdock called end of closed session and called for a 5 minute recess

60
 61 8:55PM Chairperson Murdock called meeting back to order

62
 63 **13. WATER MANAGEMENT POLICY**

64 110908-06 MOTION: to direct GM to establish water conservation program, consisting of
 65 following parts:

- 66 1. Measure water use in irrigated parks, normalized to HCF/square feet per month
- 67 2. Set water conservation goals
- 68 3. Delegate the authority to controllers to staff – 1 person and 1 designated alternate
- 69 4. Establish a method of making tests and measure and record in a log water usage and
 70 controller setting – make measurements in different zones
- 71 5. Measure water usage in the other irrigated parks, to inform the decision whether or not to
 72 add them to a cyber-rain system.

73 Lagerquist/Dreizler 5-0-0 unanimous

74
 75 **12. KIDS TRAIL IMPLEMENTATION PLAN**

76 110908-07 MOTION: Receive and file report on clean-up and improvements to Kid's Trail.

77 Dreizler/Buda 5-0-0 Unanimous

78
 79 110908-08 MOTION: Timeline, project Starts November 7, 3 weeks to complete

80 Lagerquist/Dreizler 5-0-0 Unanimous

81
 82 **10. PERFECT IMPLEMENTATION PLAN**

83 110908-09 MOTION: Approve proposed implementation plan and cost estimates and authorize the
 84 General Manager to commence work & authorize the General Manager to enter into any necessary
 85 agreements for services for completion of the approved improvements associated with Perfect Park
 86 and the parking lot.

87 Dreizler/Buda 5-0-0 Unanimous

88
 89 **6. DISTRICT MINUTES**

90 110908-10 MOTION: to approve the minutes of the August 11th Regular Meeting, the August 18th
 91 Special Meeting as presented

92 Dreizler/Kasatkina 5-0-0 unanimous

93
 94 **7. BOARD COMMITTEE REPORTS**

95 A. Representatives.

- 96 1. Special Districts: no report
- 97 2. Misc. Update on Activities/Meeting Representing the District:
- 98 3. Policy and Ordinance: no report
- 99 4. Finance and Budget: no report
- 100 5. District Website Liaison Report: Director Dreizler announced Wi-Fi in district office
- 101 B. Future Agenda Item Suggestions:
- 102 GM review in advance, reformulate the list of GMs priority
- 103 Kasatkina – Greek Park
- 104
- 105 **12. ADJOURNMENT**
- 106 9:30 pm Chairperson Murdock adjourned the meeting.

DRAFT



STAFF REPORT

TO: ISLA VISTA RECREATION AND PARK DISTRICT BOARD

FROM: Jeff Lindgren, General Manager

DATE REPORT PREPARED: September 27, 2011

MEETING DATE: October 13, 2011

RE: **STAFF ADMINISTRATIVE UPDATE**

Recommendation:

Receive and comment on the presented administrative report of District staff activity for September, 2011.

General Manager Report:

This Administrative report and attached General Manager's Priority List serve to keep the public and Board of Directors updated on events and activities of the District. The General Manager contract requires quarterly reporting on the General Manager's Objectives. This report serves that function.

- **Drug Paraphernalia Protocol** – Per previous Board direction, staff developed a protocol for addressing drug paraphernalia found in District parks. Staff will now log date, time and location of any paraphernalia found and submitted to the Isla Vista Foot Patrol. Collection containers have been provided to Grounds staff and a container.
- **Perfect Skatepark Opening** – Staff is planning an opening event for Nov 4 or Nov 18 to open the skatepark in Perfect Park. A number of local businesses has shown interest in supporting the project and participating in the opening event. KCSB, campus radio is also interested in supporting the opening event.
- **Minute Log** – Complete minute log of minutes from 1973 to July of 2011 is posted on-line at www.ivparks.org under Board Business. Maintaining the minute log will be an on-going activity of the District as we append each meetings minutes to the existing log of minutes.
- **Park Deeds** – The Deeds94 document has been incorporated into a larger inventory of District land, park furnishings, utilities and documentation.
- **Adopt-A-Block HalloClean** – AAB has organized the main HalloClean event for Sat, Oct 29, 10 am to 12 pm with additional drop-in clean up scheduled for Oct 31st through Nov 3rd. On November 4th, State Assemblyman Das Williams will be hosting a clean-up.

- **AO Restrooms during Halloween** – The restrooms will receive a heightened level of services during the busy Halloween weekend with service every four hours Oct 28 through Oct 31 and an additional morning clean up on Nov 1.
- **County Festival Ordinance** – County Ordinance, Chapter 6 Section 6-70.01 and 6-107 prohibit music festivals, with live or pre-recorded music, between October 26th and November 4. The District will not be permitting any events which violate the ordinance.

Grounds Report:

With the parking lot and berm removal project that has been done at Perfect Park the crew has moved into a remodel project there. There will need to be substantial re-grading and contour work done to the entire area. The main decomposed granite walkway through the interior of the park will need to be repaired and redone. An irrigation project will also be undertaken, starting with the replacement of the old leaky backflow device. New valves, lines and sprinklers and controllers will then be installed throughout the property. Different landscape scenarios have also been discussed. The crew is looking forward to doing this project. Along with all this, the crew has been doing all the necessary maintenance throughout the parks system. Mowing, weed whipping, hedging, brush cutting and removal, and tree pruning have all been part of the crews time. A new ADA accessible walkway has been put in place with adobe bricks at the Estero playground. In anticipation of the coming storms a fertilizing project was done throughout the district parks.....and the rains came as predicted. This will have twofold effect....the lawns and shrubs will green up and be healthier and it will carry them over through the winter months. A safety check was done and different issues were noted and either taken care of right then or were put on a to do list for future repair. The railings on the AO amphitheater were completely redone with new hardware and new wood handrails.

Adopt A Block Report:

Lauren Ward accepted the Adopt A Block Supervisor position and joined the team September 19th. Lauren served as the Community Services Coordinator at the American Red Cross, Central Coast Region for 5 years. She supported volunteer and youth programs across the tri-counties (Ventura, Santa Barbara & San Luis Obispo.) Lauren holds a Certification in Volunteer Administration.

Adopt A Block will host cleanup events Halloween weekend and week to minimize party pollutants in our community. Over 20 organizations and community partners have been approached to recruit volunteers for the cleanup on October 29th. In partnership with Das Williams, a Meet n' Greet n' Clean event will also be hosted on November 4th. Drop in volunteers are welcomed October 31st to November 3rd to assist with cleanup efforts. In conjunction with AAB's efforts, GWSD will be conducting extended street sweeps Friday and Monday to take advantage of cleared streets. SBMenus will continue their partnership with AAB and provide discounts for volunteers during the *HalloClean* events.

Park Ranger Report:

Matt completed renewal of his PC832 entry level Peace Officer training course last month providing him the additional authority to uphold the Park District ordinances that are infractions. There continue to be night campers in Camino Corto near the school and staff is working with IVFP to send an evening patrol through the area. With the beginning of the academic year there has been an increase in special events welcoming students back to UCSB and Isla Vista. Matt completed development of a protocol for staff to follow when encountering drug paraphernalia in the field.

General Manager Priorities

Priority	Project Description	Milestones	Board Action	Responsible Party	Completion Date	File Reference
H	Union Negotiations Analyze and make recommendations to Board, lead negotiations with SEIU (Administrative)	<ul style="list-style-type: none"> Next Union Meeting in Sept – Ongoing 	Administrative	GM	Agreement reached 9/27/11	N/A
H	Review Board Motions '10 Review motions of 2010 to ensure Board Direction is being carried out. (Finance Committee)	<ul style="list-style-type: none"> Minute Log search – 10/15/11 	None	Clerk	10/15/11	S:\Board Reports\MINUTE LOG\1973-2011 Minute Log-IVRPD.pdf
H	Study staffing (GM Objectives 10-11)	<ul style="list-style-type: none"> Preliminary staffing recommendations presented to Board – 8/18/11 Discussions with Board – 9/8/11 Meeting with Counsel – 9/14/11 	GM Objectives 10-11	GM	1/15/12	N/A
H	Encroachments on District Property Fortuna Lane Kids Trail West Estero/Del Sol Gardens/Lath House (Unanticipated)	<ul style="list-style-type: none"> Letter to property owners – 8/7/11 and 8/9/11 Phone call with Fortuna owner, agreed to move fence off District property in timely fashion – 8/17/11 Follow up w/Fortuna owner – 9/1, 9/26 Estero/Del Sol owner responded to letters 9/26 Future Board item to discuss acquisition of County easement for park Staff checking survey for Gardens 	101118-03	Counsel, GM, Grounds	12/30/11	M:\Parks\Encroachments
H	Water Conservation (Board Directed)	<ul style="list-style-type: none"> Measure SF of turf area – complete Track monthly use and calc HCF/SF –July-Aug complete Grounds trained on CyberRain – 10/30/11 Delegate Water Czar and alternate – 10/30/11 Develop tests and log controller settings - ongoing 	110908-06	Grounds	Data gathering complete; Tracking and testing ongoing	M:\Parks\Master Park Inventory

Legend	H	M	L	AFA	NF
	High	Medium	Low	As funding is available	No current funding

General Manager Priorities

Priority	Project Description	Milestones	Board Action	Responsible Party	Completion Date	File Reference
H	Anisq'Oyo' Lighting (Board Directed)	<ul style="list-style-type: none"> Staff inspection of lighting after pruning - complete Staff to survey for line of sight from paths at night – complete Experiment with linear CFL bulbs in lights of approximately 22 watts, need transformer – 10/15/11 	110908-03 110908-04 110908-05	Grounds	10/30/11	M:\Parks\Anisq'Oyo'\Lighting
M	District Counsel Search (Board Directed)	<ul style="list-style-type: none"> One interview completed Interview for second attorney 11/15/11 	110414-12	GM, Admin	12/30/11	O:\Projects\Counsel Search
M	Institute a system of monitoring the allocation of resources and the effectiveness of park maintenance services Individual Park Audits to determine maintenance needs (GM Objectives 10-11)	<ul style="list-style-type: none"> 6 Individual Park Audits remain 9/30/11 	GM Objectives 10-11	GM, Grounds, consultant	12/30/11	M:\Parks\Park Audits
M	Anisq'Oyo' Park Master Plan (Work Program)	<ul style="list-style-type: none"> Perfect Park underway AO West Entrance 12/30/11 	100624-07 110720-07 110714-03	GM, Grounds, contractor	1/30/12	M:\Parks\Anisq'Oyo'\AO renovation
M	Grounds Storage Areas Red Barn, Lath House yard, materials storage area (Finance Committee)	<ul style="list-style-type: none"> Inventory and clean-up of Barn complete 9/20/11 Staff proposal for new storage and improvements in Barn 11/15/11 Barn yard inventory and clean-up Explore construction of materials storage area 	100624-07	Grounds	3/30/12	M:\Grounds\Maintenance\Storage Areas
L	Vernal Pool Signs (Grant Funded Projects)	<ul style="list-style-type: none"> Eight installed 8/30/11 Two more production 12/30/11 	070315-06 080515-02 080619-04 090312-05	Grounds	12/30/11	
L	UCSB Long Range Development Plan Mitigations presented to UCSB not accepted. (Unanticipated)	<ul style="list-style-type: none"> Pursue at Cal Coastal Commission for mitigations to impacts 	101209-03	GM, Counsel	12/30/12	O:\Projects\Planning Projects\LRDP 2025

Legend	H	M	L	AFA	NF
	High	Medium	Low	As funding is available	No current funding

General Manager Priorities

Priority	Project Description	Milestones	Board Action	Responsible Party	Completion Date	File Reference
AFA	Greek Park Improvements Funding and Design Revised Concept Design and Fund Raising (Work Program 11-12)	<ul style="list-style-type: none"> Fund raising in Fall 12/30/11 	100624-07 Board approval of concept design	Director, Admin	N/A	M:\Parks\Greek
AFA	Complete individual park plans No funding designated for park plans in FY 2010-2011 or FY 2011-2012 (GM Objectives 10-11)	<ul style="list-style-type: none"> Individual park audits are underway Perfect Park 12/15/11 Kid's Trail upgrade 11/30/11 AO West Entrance 1/30/12 	N/A	Grounds, contractors	Varies	M:\Parks\Park Audits
NF	Update District tree plan No Funding for FY 10-11 or FY 11-12 (GM Objectives 10-11)	<ul style="list-style-type: none"> Approach Board for Direction 11/10/11 Recommend streamlined 	N/A	Grounds, consultant, GM	TBD	M:\Parks\Tree Plan
NF	Make significant progress in advancing the design, engineering, and permitting of the Skate Park; prepare a development plan No funding in FY 11-12 Budget (GM Objectives 10-11)	<ul style="list-style-type: none"> Reestablish skate park in Perfect Parking Lot – 10/15/11 Continue to seek opportunities for funding and partnerships 	N/A	GM	TBD	O:\Projects\Skate Park

Legend	H	M	L	AFA	NF
	High	Medium	Low	As funding is available	No current funding

Priorities Proposed to be Removed from List

#	Description	Milestones	Comment
1	Park Deeds and Facilities Recreate and expand matrix of essential data for each District park (Board Directed)	<ul style="list-style-type: none"> Draft complete and presented to Director Lagerquist in hard copy – 7/20/11 Draft refined and forwarded to Board – 9/2/11 	REMOVE On-going administrative activity; move to complete list
2	Estero Park Community Garden Fence (Work Program)	<ul style="list-style-type: none"> Fence replaced – 8/30/11 New gates to be installed – 9/1/11 through 9/16/11 	REMOVE Complete
3	Work with the Policy and Ordinance Committee to make necessary updates and changes (GM Objectives)	<ul style="list-style-type: none"> Noise Ordinance 2nd reading – 10/13/11 Revise nepotism policy Revise purchasing policy Slackline policy and ord 	REMOVE On going District activity
4	Park Sign Rehabilitation (Unanticipated)	<ul style="list-style-type: none"> Rebuild and repaint park signs as needed 	REMOVE On-going Grounds activity
5	COB Benches \$1,500 for a COB bench project in the District (Work Program)	<ul style="list-style-type: none"> A cob bench feature could be incorporated into the disc golf course expansion. 	REMOVE No application
6	Drug Paraphernalia Protocol (Board Directed)	<ul style="list-style-type: none"> Instruct Staff on procedure 	REMOVE Completed and presented to staff; move to complete list

Legend	H	M	L	AFA	NF
	High	Medium	Low	As funding is available	No current funding

Completed Projects (FY 2010-11 & FY 2011-12)

1.	Camino Corto HMP (GM Objectives)	Work completed week of 1/31/11	Complete 10-11
2.	Camino Corto Vehicle Warning Signs (Deferred Project from 2009)	Work completed week of 1/24/11	Complete 10-11
3.	Complete the permitting of the AO park bridges demolition and replacement (GM Objectives)	Permitting completed. Construction underway with completion date of 3/31/11	Complete 10-11
4.	AO Park Restroom upgrades (Work Program)	Central Service and Supply providing plumbing work. All four are functional w/ North side on manual pending sensor tests.	Complete 10-11
5.	Curb Cut in Sueno Orchard (Work Program)	Work completed 1/1/11	Complete 10-11
6.	Project Development for re-Programming Anisq'Oyo' Bridge Replacement Block Grant Funds (Unanticipated)	Board selected Little Acorn Park, Disc Golf Course and seating. Staff submitted grant applications and projects underway.	Complete 10-11
7.	Inventory of play equipment, benches, pic-nic tables, water meters, electric meters, and trash cans (GM Objectives)	Necessary to institute a system of monitoring the allocation of resources for parks maintenance.	Complete 10-11
8.	Repair of Madrid Road Stub (Unanticipated)	Worst damaged sections patched for safety. Negotiated for work to be completed by others.	Complete 10-11
9.	Basketball Courts at Estero Park (Grant Funded Projects)	Concrete and posts in place	Complete 10-11
10.	Anisq'Oyo' Park Bridge Replacement (Grant Funded Projects)	Construction complete.	Complete 10-11
11.	Disc Golf Course (Grant Funded Projects)	Project Cancelled.	-
12.	Little Acorn Park Electrical (Work Program)	Electrical meter has been relocated and shed removed.	Complete 10-11
13.	Reestablish the partnership for funding Adopt-A-Block (GM Objectives)	GWSD Board approved budget expenditure to fully fund AAB.	Complete 10-11
14.	District Ranger Program (Work Program)	Matt Hoff hired as Ranger	Complete 10-11
15.	Reassessment District Engineer Search (Board Directed)	Contract for Penfield and Smith complete	Complete 10-11

Legend	H	M	L	AFA	NF
	High	Medium	Low	As funding is available	No current funding

Completed Projects (FY 2010-11 & FY 2011-12)

16.	Financial Trend Data (Board Directed)	Ten year data on expenditures and revenues compiled.	Complete 10-11
17.	Little Acorn Upgrades (Grant Funded Projects)	Irrigation and reconstruction of paths, new landscaping and seating. Underway but delayed due to weather.	Complete 10-11
18.	Reassessment District Engineer of Record Search (Board Directed)	Penfield & Smith retained to complete 99-01.	Complete 10-11
19.	Playfield at Estero Park (Grant Funded Projects)	Construction contract generally complete. Turf to open Aug 15. District owned components to be installed.	Complete 10-11
20.	99-01 Reassessment Project (Unanticipated)	Corrections and updates completed. New Engineer firm retained. Significant savings to tax payers.	Complete 10-11
21.	Address the health, safety and enforcement issues that currently exist, with an emphasis on AO Park and open spaces (GM Objectives)	Pruning and clean-up work in Perfect and AO complete. Job description for Ranger position complete with intent to have Ranger on staff early Spring. Project for Spring may include physical changes to AO, Perfect, Peoples	Complete 10-11

Legend	H	M	L	AFA	NF
	High	Medium	Low	As funding is available	No current funding



STAFF REPORT

TO: ISLA VISTA RECREATION AND PARK DISTRICT BOARD

FROM: Jeff Lindgren, General Manager

DATE REPORT PREPARED: September 26, 2011

MEETING DATE: October 13, 2011

RE: **STATE PARKS REQUIRED DEED RESTRICTION FOR ESTERO PARK SPORTS FIELD GRANT**

Recommendation:

Authorize the General Manager to sign a deed restriction for Estero Park in compliance with the grant contract for \$1,000,000 for the soccer field project (Attachment A).

Executive Summary:

This item is on the agenda so the Board may consider a deed restriction for Estero Park in accordance with the conditions of the Estero Park soccer field grant from the California Department of Parks and Recreation. The deed restriction states that the property will be used as a sports field from July 1, 2004, through March 31, 2015.

Discussion:

The deed restriction is an administrative element of completing the contract with California Department of Parks and Recreation. The deed restriction was not a component of the original contract completed between the State and the District in 2005. On September 1, 2011 the State informed the District of a new policy requiring the deed restriction to ensure the property use is consistent with the grant contract identified use. The District fully intends to use the park for the intended purpose as a sports field between now and March 31, 2015, so the deed restriction should have no impact on District operations.

Fiscal Impacts:

The direct cost of notary and recording the deed restriction are anticipated to be less than \$100. Failure to sign the deed restriction would void the contract and jeopardize over \$700,000 in outstanding claims for work performed in construction of the sports fields.

1 RECORDING REQUESTED BY:
2 California Department of Parks and Recreation
3 Office of Grants and Local Services

4 WHEN RECORDED MAIL TO:
5 Office of Grants and Local Services
6 PO Box 942896
7 Sacramento, CA 94296-0001
8 Attn: Melinda Steinert

9
10 **DEED RESTRICTION**
11

12 I. WHEREAS, _____
13 _____ (hereinafter referred to as "Owner(s)" is/are recorded
14 owner(s) of the real property described in Exhibit A, attached and incorporated herein by reference
15 (hereinafter referred to as the "Property"); and

16 II. WHEREAS, the California Department of Parks and Recreation (hereinafter referred to
17 as "DPR") is a public agency created and existing under the authority of section 5001 of the California
18 Public Resources Code (hereinafter referred to as the "PRC"). And

19 III. WHEREAS, Owner(s) (or Grantee) applied to DPR for grant funds available pursuant to
20 the 2002 Resources Bond Act – Youth Soccer Program for a development project to construct a soccer
21 field in the City of Isla Vista on the Property; and

22 IV. WHEREAS, on September 19, 2005, DPR's Office of Grants and Local Services
23 conditionally approved Grant YR-42-001, (hereinafter referred to as "Grant") for a development project
24 to construct a soccer field in the City of Isla Vista on the Property, subject to, among other conditions,
25 recordation of this Deed Restriction on the Property; and

26 V. WHEREAS, but for the imposition of the Deed Restriction condition of the Grant, the
27 Grant would not be consistent with the public purposes of the 2002 Resources Bond Act – Youth Soccer
Program and the funds that are the subject of the Grant could therefore not have been granted; and

1 VI. WHEREAS, Owner(s) has/ve elected to comply with the Deed Restriction of the Grant,
2 so as to enable Owner(s), to receive the Grant funds and perform the work described in the Grant;

3 NOW, THEREFORE, in consideration of the issuance of the Grant funds by DPR, the
4 undersigned Owner(s) for himself/herself/themselves and for his/her/their heirs, assigns, and successors-
5 in-interest, hereby irrevocably covenant(s) with DPR that the condition of the grant (set forth at
6 paragraph(s) 1 through 5 and in Exhibit B hereto) shall at all times on and after the date on which this
7 Deed Restriction is recorded constitute for all purposes covenants, conditions and restrictions on the use
8 and enjoyment of the Property that are hereby attached to the deed to the Property as fully effective
9 components thereof.

10 1. DURATION. (a) This Deed Restriction shall remain in full force and effect and shall
11 bind Owner(s) and all his/her/their assigns or successors-in-interest for the period running from July 1,
12 2004 through March 31, 2015.

13 2. TAXES AND ASSESSMENTS. It is intended that this Deed Restriction is irrevocable
14 and shall constitute an enforceable restriction within the meaning of a) Article XIII, section 8, of the
15 California Constitution; and b) section 402.I of the California Revenue and Taxation Code or successor
16 statute. Furthermore, this Deed Restriction shall be deemed to constitute a servitude upon and burden to
17 the Property within the meaning of section 3712(d) of the California Revenue and Taxation Code, or
18 successor statute, which survives a sale of tax-deeded property.

19 3. RIGHT OF ENTRY. DPR or its agent or employees may enter onto the Property at times
20 reasonably acceptable to Owner(s) to ascertain whether the use restrictions set forth above are being
21 observed.

22 4. REMEDIES. Any act, conveyance, contract, or authorization by Owner(s) whether
23 written or oral which uses or would cause to be used or would permit use of the Property contrary to the
24 terms of this Deed Restriction will be deemed a violation and a breach hereof. DPR may pursue any and
25 all available legal and/or equitable remedies to enforce the terms and conditions of this Deed Restriction.
26
27

1 In the event of a breach, any forbearance on the part of DPR to enforce the terms and provisions hereof
2 shall not be deemed a waiver of enforcement rights regarding any subsequent breach.

3 5. SEVERABILITY. If any provision of these restrictions is held to be invalid, or for any
4 reason becomes unenforceable, no other provision shall be affected or impaired.

5
6 Dated: _____, 20 ____

7
8 Business Name (if property is owned by a business): _____
9

10
11 Signed: _____ Signed: _____
12

13 _____
14 PRINT/TYPE NAME & TITLE OF ABOVE
(GRANTEE'S AUTHORIZED REPRESENTATIVE)

15 _____
16 PRINT/TYPE NAME & TITLE OF ABOVE
(ADDITIONAL SIGNATURE, AS REQUIRED)

17
18
19
20 ****NOTARY ACKNOWLEDGEMENT ON THE NEXT PAGE****
21
22
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1 State of California

2 County of _____

3 On _____ before me, _____, a Notary Public,
4 personally appeared _____, who proved to me on the basis of
5 satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and
6 acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that
7 by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the
8 person(s) acted, executed the instrument.
9

10 I certify under PENALTY OF PERJURY under the laws of the State of California that the
11 foregoing paragraph is true and correct.

12 WITNESS my hand and official seal.

13 Signature _____ (Seal)
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Quarterly Financial Report

First Quarter of 2011-12

September 30, 2011

GENERAL FUND – REVENUES (As of 9/30/2011)

Highlighted below is a list of Isla Vista Recreation & Park District (IVRPD) current revenues at object level for the first quarter of Fiscal Year 2011-12. IVRPD's revenues have been performing as projected based on revised estimates and past trends for at the end of the first quarter. Any significant variations are noted below.

Revenues	Adjusted Budget	YTD Actual	% Received
Property Taxes	113,905	60	1%
Use of Money & Property	35,500	1,000	3%
Federal & State Revenue	2,450	0	0%
RDA Pass-Through	235,551	0	0%
Charges for Services	41,780	22,410	54%
Miscellaneous	20,000	9,682	48%
Other Financing Sources	811,514	0	0%
Total Revenue	1,260,700	33,152	3%

Property Tax

District receives property taxes in November, December, April and June. The District has no say over the rate at which property taxes are charged. IVRPD is allocated a percentage of the basic 1% property tax that is paid to the County.

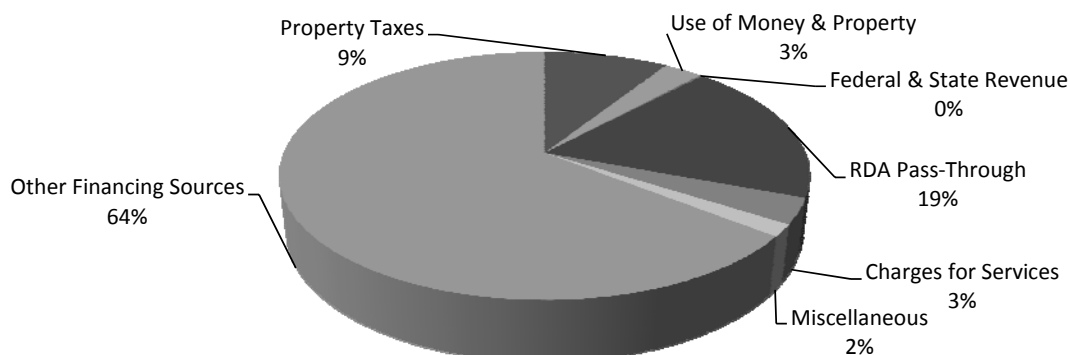
Use of Money & Property

The District receives rent from tenants for the Teen Center. The District no longer received parking lot revenue this fiscal year. Interest Revenue declined significantly as District reserves were used to front grant related projects.

Federal & State Revenue

State Revenue includes Homeowners Property Tax Relief and reimbursements for state mandated programs, usually received at month-end November, December, April and May. Federal Revenue includes Payment In-Lieu of Taxes (PILT).

Projected Revenues by percentage to be received Fiscal Year 2011-12 in General Fund



RDA Pass-Through

Redevelopment Agency Pass Through Agreement – Revenues have not been received yet. IVRPD generally receives funds in December and April.

Charges for Services

The district receives garden fees for Estero Community Garden plots, park reservation fees and County owned park maintenance fees.

Miscellaneous

Miscellaneous revenues include donations, Mutt Mitt Funding, Cal-Card incentive payments, rebates and dividends.

Other Financing Sources

The first major apportionment of 2011-12 taxes will not occur until January. These funds consist of the 1984 Special Tax and 1997 Special Tax Assessment.

GENERAL FUND – EXPENDITURES (As of 9/30/2011)

Highlighted below is a list of current Expenditures by Object Level for Fiscal Year 2011-12 Q1.

Expenditures	Adjusted Budget	YTD Actual	% of Budget
Salaries & Benefits	964,465	247,215	26%
Service & Supplies	289,735	99,308	34%
Other Charges	6,500	0	0%
Total Expenditures	1,260,700	346,522	27%

Salaries & Benefits

Salaries & Benefits expenditures are right on target for the 1st quarter at 26%.

Services & Supplies

A breakdown of the IVRPD's service & supplies expenditures can be seen in the table below. We are right on target in meeting our budgeted amount at object level. Some of the line item accounts have completed their expenditures for the year.

Services & Supplies	Adjusted Budget	YTD Actual	% of Budget
7010 – Agriculture	1,500	0	0%
7030 – Clothing and Personal	3,000	1,380	46%
7050 – Cell Phones	1,450	356	25%
7053 – Telephone (Local)	2,400	503	21%
7054 – Telephone (Long Dist)	750	94	12%
7070 – Household Expense	2,000	1,070	54%
7080 – Janitorial Services	23,040	7,696	33%
7090 – Insurance	13,000	8,910	69%
7120 – Maintenance (Equipment)	5,500	570	10%
7121 – Operating Supplies	4,600	334	7%
7122 - Cox Internet/Web Host	1920	477	25%
7123 – IT Hardware Maintenance	9,000	4,950	55%
7200 – Maint. & Improvements	55,000	31,884	58%
7324 – Audit Fees	10,000	0	0%
7363 – Equipment Maintenance	4,000	1,379	34%
7430 – Memberships	4,300	2,220	52%
7440 – Miscellaneous Expense	500	0	0%
7450 – Office Expense	3,525	414	12%
7451 – Postage	300	74	25%
7454 – Books & Subscriptions	300	0	0%
7460 – Prof. & Special Services	6,800	757	11%
7506 - Admin Fees	0	742	-
7507 – ADP Payroll Fees	6,000	2,835	47%
7508 – Legal Fees	15,000	8,784	59%
7510 – Work Study	15,629	0	0%
7530 – Publications	1,350	369	27%
7580 – Rents/Leases – Structures	2,100	1,880	90%
7630 – Small Tools	2,500	354	14%
7650 – Special Dept. Expense	1,505	481	32%
7653 – Training Fees & Supplies	10,500	0	0%
7659 – Rec. Program Expense	8,238	1,680	20%
7669 – Cost Allocations	18,900	5,487	29%
7730 – Transportation & Travel	10,138	397	4%
7731 – Gasoline-Oil-Fuel	8,775	1,460	17%
7761 – Electricity	3,800	1,356	36%
7762 – Natural Gas	300	13	4%
7763 – Water	25,115	6,461	26%
7764 – Refuse	7,000	3,942	56%
Total Services & Supplies	289,735	99,308	34%

EXPENDITURE HIGHLIGHTS

- 7030 – Clothing – Higher than anticipated cost for 1st quarter. Clothing for grounds and ranger.
- 7070 – Household Expense – Hire than anticipated costs for end of Q1. Majority of cost includes food for board meetings.
- 7090 – Insurance – Property and Liability Insurance almost completed for the year. Two payments a year are made to CAPRI.
- 7123 – IT Hardware Maintenance – Maintenance and support for servers, and exchange hosting with QIS.
- 7200 – Maint. & Improvements – Higher than anticipated costs for grounds maintenance of the parks.
- 7430 – Memberships – All membership renewal fees have been for half the year.
- 7507 – ADP Payroll Fees – Costs higher than projected in Q1. Cost estimated to be significantly lower compared to FY2010-11.
- 7508 – Legal Fees - Higher than anticipated cost in use of Legal Services for Q1.
- 7580 – Rents/Leases – Structures – One time rental payment completed for District storage for the fiscal year.
- 7761 – Electricity – Higher than anticipated cost for Q1, due to summer rates.
- 7764 – Refuse – Higher than anticipated costs used for trash and hazardous waste disposal.

SPECIAL FUNDS (As of 9/30/2011)

Adopt – A – Block Revenues

Revenues	Adjusted Budget	YTD Actual	% Received
Adopt – A – Block Funding	72,561	72,561	100%
Total Revenue	72,561	72,561	100%

Adopt – A – Block Funding

Revenues for Adopt-A-Block is fully funded by Goleta West Sanitary District. All revenues have been collected.

Adopt – A – Block Expenditures

Expenditures	Adjusted Budget	YTD Actual	% of Budget
Salaries & Employee Benefits	62,031	9,025	15%
Services & Supplies	10,530	462	4%
Total Expenditures	72,561	9,487	13%

The Adopt-A-Block fund is in overall good shape and received its funding from Goleta West Sanitary District. Current expenditures are below budget for Q1, due to changes in staff for FY 2011-12.



STAFF REPORT

TO: ISLA VISTA RECREATION AND PARK DISTRICT BOARD

FROM: Gabe Bretado, District Clerk

DATE REPORT PREPARED: October 3, 2011

MEETING DATE: October 13, 2011

RE: **SLACKLINE ORDINANCE AND REGULATIONS**

Recommendation:

- A. To waive the full reading of Ordinance No. 2011-002 “AN ORDINANCE OF THE ISLA VISTA RECREATION AND PARKS DISTRICT ADOPTING RULES AND REGULATIONS REGARDING SLACKLINING IN ALL DISTRICT PARKS”, and introduce the ordinance and read by title only; and to schedule a second reading for final approval.
- B. Consider adoption of slacklining rules and regulations

Executive Summary:

At the request of the Policy and Ordinance Committee staff has worked with legal counsel on creating Ordinance 2011-002 intended to manage slacklining on District property and prevent damage to District property. The proposed ordinance does not allow any wire, rope or other device to be attached to any District property but would provide for slacklining as allowed Board established rules and regulations. These rules and regulations would be adopted at a future date.

Discussion:

Slacklining is a meditative exercise requiring participants to walk on nylon webbing that is suspended between two anchor points, trees often being the anchor points. If trees are not protected from regular use it is very likely those trees will show signs of ring bark damage and may eventually die as a direct result of slacklining.

If the Board should choose to allow slacklining, the following are possible regulations for consideration:

1. Slacklining shall not be allowed on public rights of way or at the following parks/properties:

- A. Camino Corto
 - B. Del Sol Reserve
2. Trees may be used as anchor points for lines, but must be protected from damage. Anchor point trees shall meet the following conditions:
 - A. Trees must be a minimum of 10 inches in diameter at the tie-off point.
 - B. Conifers and evergreen trees shall not be used as anchor points.
 - C. Tree protection standards:
 - i. Adequate protection of tree trunk shall be provided between the trunk and lines.
 - ii. Use of blankets, carpet or cardboard is suggested to protect tree trunk from damage.
 - iii. Tree protection must wrap all the way around the tree.
 - iv. Additionally, tree protection must not be attached to the anchor.
 - D. Lines shall be tied around trees, not screwed into them.
 - E. No branches shall be cut or broken or tied to facilitate location of lines.
 3. Location of lines shall meet the following conditions
 - A. Lines shall not be attached more than 6 feet above ground level
 - B. Lines shall not block walkways, sidewalks or paths
 - C. Lines shall not be attached to any playground equipment, signs, bollards or any other structure within a park without prior approval from the Isla Vista Recreation and Park District General Manager or designee.
 - D. Lines shall not be left unattended
 - E. All lines must be removed at sundown

Options for the Board Include:

- Recognize slacklining as a recreational activity and manage the activity by adoption of the proposed ordinance and a to-be-determined set of rules, regulations, and locations for the activity.
- Modify the proposed ordinance to not allow slacklining by adopting a revised ordinance which bans attachment of ropes or other equipment to District property.
- Not introduce or adopt an ordinance and accept the potential for damage to District property.
- Adopt a 12-month Pilot Program and have staff develop administrative rules, test regulations and monitor the effects on District trees.

If adopted an ordinance shall take effect and be in force thirty (30) days from the date of its second reading.

Fiscal Impacts:

Complying with the Government Code Section 5786 et seq., which requires that a summary of the ordinance or the actual ordinance be published in the newspaper within 15 days of the approval, is anticipated to cost \$200.

Monitoring of the program can be performed by the District Ranger.

ORDINANCE NO. 2011-002**AN ORDINANCE OF THE ISLA VISTA RECREATION AND PARKS DISTRICT ADOPTING RULES AND REGULATIONS REGARDING SLACKLINING IN ALL DISTRICT PARKS**

WHEREAS, the Isla Vista Recreation & Parks District (“District”) was organized in 1972 pursuant to California statutory authority to provide community recreation, park, and open-space facilities and recreation services within the Isla Vista community;

WHEREAS, slacklining is the sport of walking a small, flat nylon rope between two anchor points and is commonly practiced in public parks;

WHEREAS, the most common anchors points for slackline ropes in public parks are trees;

WHEREAS, there is a high potential for damage to tree bark through repeated use for slacklining due to the tension of the slackline rope;

WHEREAS, tree bark protects a tree’s vascular system that carries the plant food or sap from the leaves to the entire tree;

WHEREAS, if trees are not protected from regular slacklining use it is very likely those trees will show signs of ring bark damage and eventually die as a direct result of slacklining;

WHEREAS, slacklining in District parks has caused considerable damage to District property, including trees and fences; and

WHEREAS, the District desires to restrict slacklining on District property to mitigate and prevent damage to District property.

NOW, THEREFORE, the Board of Directors of the Isla Vista Recreation & Parks District does ordain as follows:

Section 1. Definitions. For purposes of this Ordinance, the following terms shall have the following meanings unless it is apparent from their context that a different meaning is intended:

A) “Anchor points” include trees, shrubs, plants, fences, posts, ground anchors or any fixed device used to attach a slackline.

B) “Board” means the Board of Directors of the District.

C) “District” means the Isla Vista Recreation & Park District.

D) “District property” means any outdoor space, owned or operated by the District and open to the general public for recreation purposes, regardless of any fee or age requirement for use, including, without limitation, parklands, picnic areas, playgrounds, sports fields, walking paths, gardens, hiking trails, amphitheaters, bike paths, horseback riding trails,

athletic fields, skateboard parks, and other open spaces.

- E) “General Manager” means the General Manager of the District.
- F) “Person” means any natural person, partnership, cooperative association, corporation, personal representative, receiver, trustee, assignee, or any other legal entity, except the District.
- G) “Slackline” means a rope, wire or similar device.
- H) “Slacklining” means the sport of walking a slackline between two anchor points.

Section 2. Restrictions on Slacklining on District Property. Except for slacklining authorized by the Board on District property containing designated slacklining facilities and conducted pursuant to Board established slacklining rules and regulations, no person shall participate in slacklining on District property without obtaining the prior written consent of the General Manager, or his or her designee.

Section 3. Acts Prohibited. It shall be unlawful for any person to participate in, allow or permit slacklining prohibited by Section 2 of this Ordinance.

Section 4. Violations and Penalties. Any person violating the provisions of Section 2 of this Ordinance shall be deemed guilty of an infraction and punishable by a fine of Fifty Dollar (\$50.00) or the cost of repair or replacement of damaged or destroyed District property, whichever is less.

Section 5. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this Ordinance, or its application to any other person or circumstance. The Board hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Section 6. Effective Date. This Ordinance shall take effect and be in full force thirty (30) days from the date of its passage.

Section 7. Publication. The District Clerk shall cause the publication of this Ordinance within fifteen (15) days after its passage in the Santa Barbara News Press, the Daily Nexus, or the Goleta Sound, which are newspapers of general circulation published and circulated within the Isla Vista community and the County of Santa Barbara, or post a certified copy of this Ordinance in the District Clerk’s office at least five (5) days prior to the Board meeting at which this Ordinance is adopted and cause the publication of a summary of this Ordinance within fifteen (15) days after its

passage in a newspaper of general circulation.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2011, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CHAIRPERSON, BOARD OF DIRECTORS

ATTEST:

GABRIEL BRETADO
DISTRICT CLERK

JEFF LINDGREN
GENERAL MANAGER

APPROVED AS TO FORM:

ROXANNE DIAZ
DISTRICT COUNSEL