



Isla Vista Recreation & Park District
961 Embarcadero Del Mar
Isla Vista, CA 93117
(805) 968 – 2017

Job Title: Park Ranger

Type: Part Time
Hourly Wage: \$18 – 24 DOE

Applications are being accepted until the position is filled. Download an application at www.ivparks.org.
Please submit applications to ivrpd@ivparks.org.

The Position:

Candidate Description:

The ideal candidate will serve as a personable and well-informed ambassador for the Isla Vista Recreation and Park District (IVRPD). A successful candidate is a passionate, motivated public servant that enjoys working with people from diverse backgrounds, learning about and protecting natural resources, fostering the curiosity of park visitors, and providing educational opportunities to the public.

Our Location:

Our office, parks and facilities are all in Isla Vista, CA (IV) – a half-square mile unincorporated beachside community that sits on the south-facing portion of the Santa Barbara County coast. Located between the University of California, Santa Barbara campus and the City of Goleta, IV's population of 20,000 consists of a diverse mix of students, educators, families, and working professionals from a wide variety of cultural and economic backgrounds. The community boasts near-perfect weather and its proximity to mountains, beaches, and deserts enables year-round recreational activity and encourages physical fitness. Our offices – and many of our 25 Parks & Open Spaces – are within walking distance of numerous restaurants, shops, and markets.

Who we are:

IVRPD is a California Special District that was formed in 1972 to provide local recreation and park services to the unincorporated community of IV. The District operates pursuant to the *Recreation and Park District Act, Public Resources Code §5780 et seq.* and is one of few park districts in the country to employ a strict Organic Policy in order to develop and maintain 57 acres of ecologically diverse and healthy parklands.

Mission:

The Mission of the District is to enhance, improve and protect the quality of life in the community through the maintenance and improvement of parks, and the organization and administration of Recreation Programs. The District will contribute to the health, enjoyment and thriving satisfaction of the people and to the safety, cleanliness and beauty of the environment, its flora and fauna. The District

will acquire and preserve natural open space; will acquire, develop and maintain park land; and will provide recreational, cultural and educational opportunities to its constituents. As a public entity, the District will encourage public participation in its functions. The resources and activities of the District shall be for the overall benefit of all Isla Vista residents. No individual or group will be discriminated against for reasons of race, sex, age, color, national origin, place of birth, sexual orientation, marital status, religion, opinions, citizenship (as legally allowed), or personal appearance. The District shall be guided by the theme of respect for the natural environment, and the theme of human cooperation, including cooperation with other agencies. The objective of the Master Plan is to establish a system of parks that provides for and serves public needs. In addition to maintaining parks, the District shall, within its resources, provide a full and varying range of recreational and cultural activities for all residents of Isla Vista. Whenever possible, the District will coordinate with other agencies to maximize the services offered to its constituents, and to maximize efficiency in maintaining and improving parks.

IVRPD Core Values:

- **Be Open:** Be accessible, candid, collaborative and transparent in the work we do.
- **Lead by Example:** Commit to integrity and equity in working to meet the diverse needs of all people in our community.
- **Make an Impact:** In all endeavors, effect positive and sustained outcomes that make our community thrive.
- **Be Courageous:** Have confidence that taking deliberate, bold, and purposeful risks can yield new and valuable benefits.

Essential Duties and Responsibilities:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.

- Develops and implements programs to manage and preserve natural park resources and ensure public safety in parks using a combination of community education, interpretation, enforcement, coordination, and inspection skills.
- Provides exemplary customer service to all individuals by demonstrating a willingness to be attentive, understanding, responsive, fair, courteous, and respectful; actively participates in fostering and maintaining a positive customer service environment.
- Provides the public with information regarding the proper use of District parks, open spaces, and facilities; develops community education programs and delivers presentations at parks, local schools, and other community venues.
- Patrols all District parks, open spaces, and facilities via foot, bicycle, or vehicle to protect the health and safety of all park visitors, promote public accessibility, assist in the prevention of vandalism, facility abuse and other unacceptable behavior, and ensure compliance with all District policies, rules, and ordinances.
- Issues warnings and citations for non-compliance with District policies, rules or ordinances; counsels, advises, or detains individuals whose behavior endangers persons, property, or infringes on the ability of the public to safely use and enjoy District parks, open spaces, or facilities; works closely with IV Foot Patrol and other agencies as needed to coordinate assistance, backup and information related to park code enforcement issues.

- Acts as a liaison to law enforcement, fire agency, and emergency medical service (EMS) providers; notifies law enforcement, fire and/or EMS in event of emergency or hazardous situations and provides CPR, First-Aid, and other related emergency support as required.
- Maintains accurate records; writes clear, comprehensive daily and incident reports.
- Working independently or with Grounds staff, completes basic maintenance tasks and repairs using various hand and power tools; performs other related duties as assigned.

Employment Standards

Knowledge of: General security practices; safe work practices; local, state, and federal rules, regulations, and laws associated with park and facility usage.

Experience: Two years of comparable experience in natural resource management, park maintenance, forestry, public recreation, or law enforcement are highly desirable. Experience working with the public and people experiencing homelessness is also desirable.

Education: Equivalent to the completion of the twelfth grade supplemented by specialized training or experience relating to job assignment.

Licenses and Certificates: Must possess a valid California driver's license and CPR, First Aid, and AED Certification. Possession of a Certificate of Completion of PC832 (Arrest Course, only) or equivalent at time of appointment is highly desirable. Must possess PC832 certification within six (6) months of hire date.

Abilities: The Park Ranger demonstrates an ability to:

- Deal effectively and tactfully with the public and use interpersonal skills to interact with diverse groups of people.
- Learn about park history and resources, including geography, flora, and fauna.
- Interpret, explain, and equitably enforce District rules, regulations, policies, and ordinances.
- Work well under pressure and act to diffuse difficult situations using non-violent communication methods.
- Work independently in the absence of supervision.
- Use objective judgment and common sense; recognize potentially hazardous situations related to park facilities and park equipment and take appropriate action.
- Use a personal computer, smart-phone, and modern office equipment to prepare clear, concise reports and maintain accurate, complete records.
- Read and communicate clearly and concisely, both orally and in writing.
- Safely operate District vehicles, including bicycles, and various hand and power tools, equipment, and machinery needed for completion of maintenance and repair duties
- Establish and maintain effective working relationships with those contacted in the course of work.
- Work unusual/prolonged work schedules during emergencies or seasonally caused circumstances; work evenings, weekends, and holidays as required.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

- Intermittently, sit while studying or preparing reports; bend, squat, climb, kneel and twist when performing repair, installation, or maintenance tasks.
- Work in conditions of various outdoor exposure; perform simple and power grasping, pushing, pulling, and fine manipulation; and lift or carry heavy weights.

Important Applicant Information:

IVRPD provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, IVRPD complies with applicable state and local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. IVRPD expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of IVRPD's employees to perform their job duties may result in discipline up to and including termination.

IVRPD RESERVES THE RIGHT TO MODIFY OR REVOKE, WITHOUT NOTICE, ANY OR ALL OF THE PROVISIONS OF THIS BULLETIN PRIOR TO THE TIME OF APPOINTMENT, AND TO WAIVE ANY NON SUBSTANTIVE JOB REQUIREMENT AND MAKE SUBJECTIVE DECISIONS INTERPRETING AND ASSESSING THE SKILLS AND QUALIFICATIONS OF ANY CANDIDATE, INCLUDING THE DETERMINATION THAT NONE OF THE CANDIDATES, EVEN THOSE WHO MEET THE MINIMUM QUALIFICATIONS, ARE APPROPRIATE FOR THE POSITION.