

**ORDINANCE NO. 060216-001  
(DESIGNATION OF OFFICERS)**

**AN ORDINANCE OF THE ISLA VISTA RECREATION & PARK DISTRICT  
REAFFIRMING THE DESIGNATION OF OFFICERS OF THE DISTRICT**

The Board of Directors of the Isla Vista Recreation and Park District (called the “District” herein) ordains as follows:

Section 1. Findings. The Board of Directors makes the following findings in connection with the adoption of this Ordinance:

A. The Recreation and Park District Law (Public Resources Code Section 5780 *et seq.*) provides that the District shall have certain officers of the Board and other officers and employees of the District. That law authorizes the District to take other actions necessary to carry out the functions of the District.

B. The District has a history of organizing its structure in a manner to supplement the statutorily created officers with additional officers and employees so as to better serve the District and the public. In addition to Board Officers of Chairperson, Vice-Chairperson and Secretary, the District has historically operated with a General Manager, a Board Secretary, a General Counsel, and a Treasurer who is designated to be the elected Treasurer of Santa Barbara County.

C. This Ordinance is intended to set forth those positions that already constitute officers of the District and to briefly define their duties and roles.

Section 2. Designation of Officers. The District hereby reaffirms and sets forth the following positions who shall constitute officers of the District:

A. Chairperson. The Chairperson shall be a member of the Board of Directors and shall be selected by Board to the position. The Chairperson shall chair the meetings of the Board, execute ordinances, resolutions and contracts on behalf of the Board, and shall perform other functions and duties as specified by the Recreation and Park District Law, District Ordinances, District Resolutions, Board Policies and Board actions.

B. Vice-Chairperson. The Vice Chairperson shall be a member of the Board of Directors, and shall be selected by the Board to the position. The Vice-Chairperson shall chair the meetings of the Board in the absence of the Chairperson, shall perform the duties of the Chairperson in his or her absence, and shall perform other functions and duties as specified by the Recreation and Park District Law, District Ordinances, District Resolutions, Board Policies and Board actions.

C. General Manager. The General Manager shall be the chief administrative officer of the District and shall be selected to that position by the District Board. The General Manager shall perform all functions and duties as specified by the Recreation and Park District Law and as otherwise provided by District Ordinances, District Resolutions, Board Policies and Board actions.

D. Secretary. The Secretary shall either be a member of the Board of Directors or shall be the person serving in the position of General Manager. The Secretary shall be selected by the Board to the position. The Secretary shall attest to the execution of ordinances, resolutions and contracts as approved by the Board, and perform other functions and duties as specified by the Recreation and Park District Law, District Ordinances, District Resolutions, Board Policies and Board actions.

E. Board Secretary. The Board Secretary shall be selected by the General Manager and shall assist the Secretary in the performance of his or her functions.

F. Treasurer. The Treasurer of the District shall be the Treasurer of Santa Barbara County and shall perform the duties of Treasurer as specified by the Recreation and Park District Law and as otherwise provided by District Ordinance, District Resolution, Board Policies and Board actions.

G. General Counsel. The General Counsel shall be the chief legal advisor of the District and shall be selected by the District Board. The General Counsel shall perform those duties as specified by District Ordinances, District Resolutions, Board Policies, the contract between the District and the General Counsel, and such other duties and functions as specified by the Board.

Section 3. Effective Date. This ordinance shall become effective thirty (30) days from the date of adoption or publication, whichever date occurs last.

The foregoing Ordinance was adopted at a regular meeting of the Board of Directors of the Isla Vista Recreation and Park District held on March 16, 2006 by the following vote:

AYES: BROWN, BURNS, CONN, CUMMINGS, GREEN

NOES:

ABSTENTIONS:

ABSENT:

SIGNED:

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Kelly Burns, Chairperson

ATTEST:

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Derek Johnson, Secretary of the Board